

OPENING OF COUNCIL MEETING

Mayor Kadlec opened the remote and in person council meeting at 7:00pm. Council members present were Michelle Plumb, Scott Yaeger, Marsha Smith, Mike Schrag, and Debbie Chapman. Council Member Dennis Chamberlain and Dede Boyer were present remotely. Staff members in attendance were Public Works Director Dave Breazeale, Clerk-Treasurer Julie Flyckt, Deputy Clerk Treasurer II Michelle Asmussen, and City Police Chief David McCormick. City Fire Chief Joel Bell and City Attorney John Kragt were excused. Also present was Charles Jingling, and Dale Brown from the Cheney Free Press.

ACCEPTANCE OF THE CONSENT AGENDA

Mayor Kadlec asked if there were any changes to the consent agenda. Council Member Mike Schrag made a motion to approve the consent agenda for August 16th, 2022, as presented. Council Member Scott Yaeger seconded the motion. The motion passed 7-0.

PUBLIC REQUESTS AND COMMENTS- Mayor Kadlec asked if there were any questions or comments from the public. Hearing none the mayor moved on.

ACTION AGENDA

- A. H & L Reimer Family L.L.C Annexation-Intent to Commence-** Clerk-Treasurer Julie Flyckt stated an intent to commence annexation proceedings has been submitted to the city by H & L Reimer Family. The property is located next to Love's. It is a natural location to be annexed into the city boundaries as it within the urban growth boundary. A zoning designation of Tourist Commercial C-3 is requested, which is also the same zone as Love's. The first step in the annexation process is to set the meeting and council can set the date as the next council meeting. Council Members asked if there was a well on the property and if a clear stamp of approval for environmental status was provided since it had a lot of chemicals on the lot previously. Flyckt captured the council's questions and will direct them to the property owner. Council Member Marsha Smith made a motion to set the Reimer annexation meeting for September 6th, 2022, at 7pm. Council Member Dede Boyer seconded the motion. Motion passed 7-0.
- B. Main Ave Slurry Seal Bids-** Council Member Scott Yaeger stated bids were due for the Main Ave Slurry project on August 12th. In a small works bid, the city has to solicit five companies and only one bid was submitted from Blackline, Inc. The bid is for mobilization is \$15,500 and slurry seal for 11,400 sq yards which is \$61,560 for a total of \$77,060. The estimated cost is \$78,100, which is a little lower than the estimated cost. Working with Blackline prior to specking this out, they said they were in the area September through October so the work would be completed sometime between September 12th and October 7th. It was sent to TIB for their approval to award and the approval was received today with a letter approving awarding the contract. Council Member Scott Yaeger made a motion to award the slurry seal contract for Main Ave from Palouse to Jackson to Blackline Inc, in the amount of \$77,060. Council Member Debbie Chapman seconded the motion. Motion passed 7-0.
- C. Ritzville Community Parade Street Closure-Ritzville Chamber-** The Ritzville Chamber requested closing Main Ave from Columbia St to Jefferson St., and Broadway Ave from Jefferson St. to Division, on Saturday, September 3rd, from 6 am to 12 pm. Division St. will remain open for emergency purposes. Council Member Scott Yaeger made a motion to approve the street closures. Council Member Mike Schrag seconded the motion. Motion passed 7-0. Chief McCormick stated the Chamber should also be notified they

should place signs downtown the night before and all cars will need to be removed from the streets by 6am the next morning or they will be towed at their own expense or Chamber's expense. Flyckt stated she would let the chamber know.

DISCUSSION AGENDA

- A. **Budget Retreat Date-** The budget retreat is rescheduled for Friday, September 30th.

DEPARTMENT UPDATES

Public Works-Public Works Director Dave Breazeale stated they started cleaning up for Labor Day. Ned is sweeping the streets. Nick and Tristan are repainting the light poles and they look really good with the new paint on them. Justin and Kevin have been doing a lot of water line repairs and this week they are working on a sewer line repair that we have been planning on doing but just hadn't planned on doing it this soon. It turned into an emergency, so we started digging that up. Well 8 is right at 900' finally. I spoke to Ben Varela this afternoon and they are getting really good cascading water, so they are talking about casing it off at 880' like they did on Well 9. They are drilling 6' a day and the rock is starting to frack which is why they decided to case it a little higher than normal. The lift station is still running strong and there has only been one call out since the new pump has been put in.

Police Department- Chief Dave McCormick stated they have been dealing with a lot of catalytic converter thefts in town over the last couple months. They have received some information that indicates who is responsible and how they are doing it. They know there is only one officer on duty in town at night and find where the officer is at and go to the other side of town. They can get a catalytic converter off a rig and be gone in less than a minute so its not like they are going to lay there for 20 minutes working on it. The police are currently looking for a white Ford Crown Vic with black front fenders and a working spotlight. It is an older style police car. FCI is busy putting Mark's car together, and just waiting for a call to come and pick it up. It could be this week or end of next week. The officers are receiving training on their new tazers this week and receive their certification.

Clerk/Treasurer-Clerk-Treasurer Julie Flyckt stated last week the clerk department worked with the new utility billing software company to export the bills out of Vision into Springbrook. The process was done by late Thursday, and then spent Thursday, Friday, and Monday morning getting the bills ready to mail out. We were hoping to get the bills out before the 15th, but because we are the first UB2 Vision customers that are converting to Springbrook, it has been challenging for them to get everything to export correctly. This Thursday and Friday Flyckt will be at the annual budget workshop in Leavenworth for the first time in two years. At the next finance committee meeting Flyckt will provide the first draft budget. Three housing permits for the new houses to be built on Jackson Street were submitted by the Galbreath entity. The contractors have been in contact with Dave Breazeale to plan for the water and sewer connection.

ADJOURNMENT-With no further comments or business to come before the council, Mayor Kadlec adjourned the remote and in person meeting at 7:45pm.



Michelle Asmussen, Deputy Clerk-Treasurer II