

OPENING OF COUNCIL MEETING

Mayor Kadlec opened the remote and in person council meeting at 7:00pm. Council members present were Michelle Plumb, Marsha Smith, Mike Schrag, and Dede Boyer. Council Members Debbie Chapman and Dennis Chamberlain were present remotely. Council Member Scott Yaeger also joined remotely during the Amending Traffic Regulations agenda item. Staff members in attendance were Public Works Director Dave Breazeale, Clerk-Treasurer Julie Flyckt, Deputy Clerk Treasurer II Michelle Asmussen, City Attorney John Kragt and City Police Chief David McCormick. City Fire Chief Joel Bell was excused. Council Member Scott Yaeger joined the meeting during the discussion agenda Amending the Chapter 10.10 Utility Billing, Ordinance 2161. Also present was Charles Jingling, Bruce Benzel, Brandy Lane, Derek Schaefer, and Barry Boyer.

ACCEPTANCE OF THE CONSENT AGENDA

Mayor Kadlec asked if there were any changes to the consent agenda. Mayor Kadlec stated there is a request from Councilmen Chamberlain to add in person meeting to the agenda. Mayor requested adding this item after public request and comments. Council Member Marsha Smith made a motion to approve the consent agenda with the added change and payables. Council Member Mike Schrag seconded the motion. The motion passed 6-0.

PUBLIC REQUESTS AND COMMENTS- Mayor Kadlec asked if there were any questions or comments from the public. Charles Jingling stated he took the nuisance ordinance home and read it. He is all for passing this ordinance the city really needs it and he supports it.

In Person Meetings-Council Member Dennis Chamberlain stated, "most of you know I have been unable to attend the council meeting in person. My goal is simply to be allowed to attend the public meeting and by doing so to ensure the authorization of the council is maintained. I will assure council that I have not committed any crime or broken any laws or violated any ordinances. I do have issue with the claims against me. I believe a public hearing to the council is the proper place for that issue to be heard but I do not want to do that at this time. What I want to do at this time is, I want my ability to attend the meetings in person. Most of you know our remote meeting system is not working well enough to competently say that it is a viable meeting (option to) participate in our meeting. I ask the council to affirm my ability to attend in person public meetings, the council is the authority in these issues and the other concerns can wait and time might even allow them to work themselves out. I just want a vote if I can come to the meeting, leave the trespass notice on, I will stay away from City Hall, but I need to be able to come to the council meetings in person." City Attorney John Kragt stated, "as the city attorney I serve at the pleasure of the mayor, and I represent the City of Ritzville in its capacity. I don't represent any council member individually so that is a statement that has some room to talk about. I think in a public hearing in front of everyone here today is maybe not the best agenda or the best timing to do this. I think there is a conversation as you indicated where the parties that can have a discussion and maybe some time can work here. I think there should be some discussions over the next few weeks and see if there is a resolution that can be reached versus doing it here in an open public meeting where everybody is present." Mayor Kadlec stated, "at this point we are going to table this until the next meeting".

ACTION AGENDA

- A. Four Square Church Fireworks Permit-** Brandy Lane with Four Square Church reported with the exception of last year, they have had a fireworks stand up at the Conoco. She asked for permission to do that again based on the paperwork she submitted to the council. All the proceeds go to the youth group at the Four-Square Church in Ritzville and Lind. Council Member Dede Boyer made a motion to approve the Four-Square Church Fireworks Permit. Council Member Debbie Chapman seconded the motion. Motion passed 6-0.
- B. Well 8 Replacement Project Pay Estimate #2, Schneider Water Services-** Public Works Director Dave Breazeale stated the pay estimate is for work being done to Well #8, decommissioning the well. Breazeale recommended paying this pay estimate #2. Council Member Michelle Plumb made a motion to pay the Pay Estimate #2 in the amount of \$235,943.65 to Schneider Water Services. Council Member Dede Boyer seconded the motion. Motion passed 6-0.
- C. Well 8 Replacement Project Pay Estimate #3, Schneider Water Services-** Public Works Director Dave Breazeale stated pay estimate #3 is for the work they have done, this is for 356' of 24" drilling for 20" casing. They are currently at 673' so well beyond the required amount for this pay estimate. Council Member Michelle made a motion to approve the mayor to sign pay estimate #3 in the amount of \$128,338.00 to Schneider Water Services. Council Member Dede Boyer seconded the motion. Motion passed 6-0.
- D. Golf Course Clubhouse and Restaurant Agreement-Ritzville Golf Association (RGA)-** City Attorney John Kragt reported the lease is between the City of Ritzville and the Ritzville Golf Association (RGA). It is the exact same lease that has been used for multiple years for the restaurant at the clubhouse. The RGA is going to be the tenant, then the RGA is going to sub-lease the clubhouse out to Porky's Clubhouse Grill. If something was to happen with Porky's and they were not able to fulfill their lease, and the RGA decided they wanted someone else in there, City of Ritzville would have to also sign off on it. The RGA is in a pending process on the liquor license, but it is taking an extremely long time to get it. RGA did not want to abandon the application and have Porky's go apply as it would take even longer. Bruce Benzel stated on the lease it states beer and wine, and it should probably include spirits. Benzel continued that in order for the RGA to get the liquor license, we have to hire Porky's to sell the liquor. Council Member Dede Boyer made a motion to approve the signing of the agreement between the City of Ritzville and the RGA. Council Member Michelle Plumb added an amendment to Dede's motion to include spirits as part of the agreement in item number 4 in the RGA contract. Council Member Mike Schrag seconded the amendment. Motion passed 6-0. Council Member Michelle Plumb seconded the original motion with the amendment. Motion passed 6-0.
- E. Golf Course Clubhouse Restaurant Agreement-RGA and Porky's Clubhouse Grill-** City Attorney stated "Ditto" on this agreement, as the previous agreement with the added word spirits in item number 4 on the lease. Council Member Dede Boyer made a motion to approve the agreement between the City of Ritzville, the RGA and Porky's Clubhouse Grill with the added spirits on number 4 of the lease. Council Member Marsha Smith seconded the motion. Motion passed 7-0.

DISCUSSION AGENDA

- A. Amending Chapter 3.36 Nuisances, Ordinance No. 2159-** City Attorney John Kragt stated Clerk-Treasurer Julie Flyckt and Kragt had a meeting with the locally elected County Treasurer Kayla Meise. The issue comes down to paragraph 3.36.085 which is abatement costs, proposed paragraph number B, which is the assessment lien. Kragt stated the City can contract with the county assessor's office to put a lien on the property tax statement for unpaid violations. There are few jurisdictions in Washington state that are doing it. Meise believes that it will be a significant amount of work for the county. The reimbursement is pitiful as the max they can charge is 1% so Kragt understands why they might not want to get into it. From the City's perspective it is a great deal as it's a lot cheaper than paying attorney fees. The city can pass this ordinance, but it doesn't say the city will have to do this in the ordinance as there are two other options. Kragt would prefer to have this in for two reasons, 1) it's taken many years to get this nuisance ordinance passed and Kragt does not want to have this held up by this small issue, and 2) keep it in the ordinance and if it works to contract with the treasurer's office in the future, the city does not have to come back and update the ordinance. Council Member Mike Schrag made a motion to set a Public Hearing for the Nuisance Ordinance on July 5th. Council Member Dede Boyer seconded the motion. Motion passed 6-0.
- C. Amending Chapter 8.12 Traffic Regulations, Ordinance No. 2160-** Council Member Michelle Plumb stated after last winter, where the snow was getting pushed onto the streets, Dave Breazeale asked the license and rules committee to consider having something in an ordinance about private parking lots not being able to push their snow out into the street. The committee has added it to the nuisance ordinance. Then the committee removed the old, incomplete verbiage in the traffic ordinance. Flyckt stated the council can vote on approving this ordinance once the nuisance ordinance is passed. Council Member Michelle Plumb made a motion to schedule a public hearing on July 5th for Ordinance 2160. Council Member Debbie Chapman seconded the motion. Motion passed 7-0. (Council Member Scott Yaeger came into the meeting remotely at this time).
- D. Amending Chapter 10.10 Billing and Collection for Utilities, Ordinance No.2161-** Clerk-Treasurer Julie Flyckt stated this ordinance is about updating the utility billing cycle. The current billing cycle is mid-month to mid-month, which causes a lot of confusion with customers and with the Wheatland Waste contractor. As the city moves to a new software system, this would be the best time to also implement the new billing cycle. Flyckt stated it is a discussion item to answer any questions or changes and then bring it back to the next meeting for approval. Council Member Michelle Plumb stating adding the option to email bills in the monthly billing section.
- E. Statewide Transportation Improvement Plan (STIP)-** Public Works Director Dave Breazeale stated Council Member Yaeger prepared the STIP list and after doing so there was discussion with Derek Schafer with Grainland Acres, to include the roundabouts listed in the Grainland Acres traffic study. The priority roundabout is the west bound off ramp off I-90 at Division and Weber. Yeager then stated there is a meeting next Wednesday to discuss the STIP list further as it is a draft at this point, but he thinks it is better to add the 2 round-abouts to the plan. The ones on there are projects from prior years that haven't been completed and adding the construction of the actual path. Derek Schaefer stated he has learned way more about traffic than he ever wanted to.

He and Susan funded a traffic study for their project up there. The study included traffic counts to find out what intersections are going to break the traffic thresholds or need mitigation the soonest. It's probably no surprise to anyone that the one that is on the north side of the freeway where the westbound traffic comes off is the first one to break according to the traffic study as it breaks the threshold according to the projected traffic volumes in 2027. The east bound off ramp that one is projected to break in 2031. The one that will be at the new Homestead Ave, which is right across from the Love's truck entrance, is also projected to break in 2031. That roundabout has a different threshold because it is on a two-lane highway rather than the freeway. The traffic engineer that Schafer's hired is of the opinion that the city should be the primary entity to program these upgrades. The city would program them and sign a memorandum of understanding with the state and the county or an interlocal agreement and work together with those entities. Flyckt stated there is a public hearing scheduled for the next council meeting because this has to be passed by the end of June. Scott stated he just needs to know if the council is good in adding the two additional roundabouts. All of the council members were on board to move forward with adding the two additional roundabouts to the STIP.

MAYOR UPDATES

Mayor Kadlec thanked Council Member Marsha Smith for taking on the beautification of the downtown flowers. Smith has been taking care of the pruning and watering and they are looking very good. Smith stated the Boxwood gave a good discount as well on all the flowers.

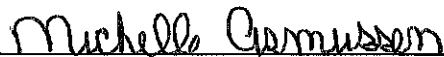
DEPARTMENT UPDATES

- A. **City Attorney-** Attorney John Kragt stated just working on some long-term projects, not much else going on.
- B. **Public Works-** Public Works Director Dave Breazeale reported they have drilled down to 673' on Well 8 as of 2:00 today and they predicted 900' by the end of May. After waiting for 4 months, the new pumps will be here for Pete's Lift station. The pumps that were installed were not the correct size, and a bigger size pump was needed. The public works crew is working on the Division and Weber beautification project this week. The problem now is its June, so it limits planting any bushes or trees until after summer. The plan is to get grass in after the irrigation is complete. Spraying has been delayed due to the weather, but the crew is working on spraying the cracks in curbs and sidewalks this week.
- C. **Police Department-** Chief Dave McCormick stated Kysar Mechanical is working on repairing the AC units on the police building roof. The technician worked a full day and he got the compressor in and got it to work but none of the zones would work. The technician came back yesterday and spent an additional half a day crawling into the ceiling accesses of each room to locate the zone controls. He was able to get the whole system up and running correctly. There are still having problems with Matt's patrol car. The county shop bought a tool that they are going to use to try and figure out what they think is wrong with the car. The case with Glen Stockwell has been resolved. He pled guilty to assaulting Senator Schoessler. The new City Prosecutor worked very diligently on that and didn't give up much ground. Chief McCormick stated the school administration had some concerns about graduation and he had three police officers in uniform at graduation. He received a lot of favorable feedback on having them there.

CITY OF RITZVILLE REMOTE/IN PERSON COUNCIL MEETING JUNE 7TH, 2022

D. Clerk/Treasurer- Clerk-Treasurer Julie Flyckt stated the Full Time Deputy Clerk Treasurer position continues to be posted. Interviews were held but the candidate that was selected accepted a job with another entity in town. The second-choice determined the full time did not work for her, but we are looking hiring her for the part time position. The third candidate was determined to not be a good fit for the position. Springbrook Bias has started the software conversion process and is currently reviewing the data and preparing it for conversion. Our current software company Vision has been notified about switching to Springbrook Bias. Flyckt is working with the finance committee to determine the location of the 2nd server. She we went with the DataPro vendor to look at the public works side of the old police department building, and they will be providing further information soon. There is a predevelopment meeting scheduled for Thursday with Galbreath Land and Livestock as they have some land use and building permit applications they are working on. They have submitted a zoning application for three homes on Jackson Street.

ADJOURNMENT-With no further comments or business to come before the council, Mayor Kadlec adjourned the remote and in person meeting at 8:18pm.



Michelle Asmussen, Deputy Clerk-Treasurer II