

**OPENING OF COUNCIL MEETING**

Mayor Protem Scott Yaeger opened the remote and in person council meeting at 7:00pm. Council members present were Michelle Plumb, Marsha Smith, Mike Schrag, Debbie Chapman, and Dede Boyer. Council Member Dennis Chamberlain was present remotely. Staff members in attendance were Public Works Director Dave Breazeale, Clerk-Treasurer Julie Flyckt, Deputy Clerk Treasurer II Michelle Asmussen, and City Police Chief David McCormick. City Fire Chief Joel Bell and City Attorney John Kragt were excused. Also present was Rod Larse from the Adams County Journal, Charles Jingling, and Barry Boyer.

**ACCEPTANCE OF THE CONSENT AGENDA**

Mayor Protem Yaeger asked if there were any changes to the consent agenda. Council Member Mike Schrag made a motion to approve the consent agenda as amended and approve the payables in the amount of \$71,071.03. Council Member Debbie Chapman seconded the motion. The motion passed 7-0.

**PUBLIC REQUESTS AND COMMENTS-** Mayor Protem Yaeger asked if there were any questions or comments from the public. Council Member Marsha Smith stated she has had several comments about the homeless man who is sleeping in one of the business doorways downtown. Smith asked isn't there an ordinance against people sleeping on the street and what if anything is being done about the situation? Chief McCormick stated he lives like that because that is how he chooses to live. He gets his food and clothing from George's place. I don't know that we have any ordinance in effect that would get him off the sidewalk and prevent him from sleeping down there. The council continued to discuss the situation and Chief McCormick asked Clerk-Treasurer Julie Flyckt to send a letter to the property owner.

**ACTION AGENDA**

- A. **Financial Software System and IT Services-** Clerk Treasurer Julie Flyckt stated Finance Committee has taken on the task of reviewing all of the information. At today's meeting, the agreements for Springbrook Bias, Data Pro and Express Bill Pay were discussed. There is still information that needs to be put into the Data Pro agreement. Talking with Springbrook Bias, we can still move forward with the June timeline, if we can move forward in having the mayor sign the agreement, then we can start that process. The Finance Committee also discussed where the second server would be located. Flyckt requested to move forward with the approval of Springbrook Bias.
  - \* **Springbrook Bias Financial System Services-** Council Member Mike Schrag made a motion to approve the implementation of the Springbrook Bias Financial System Services and the mayor to sign the agreement. Council Member Dede Boyer seconded the motion. Motion passed 7-0.
  - \* **DataPro IT Services-** Council Member Mike Schrag made a motion to approve to spend \$15,647.98 on the two refurbished servers from Data Pro IT Services and have the mayor sign. Council Member Michelle Plumb seconded the motion. Motion passed 7-0.
  - \* **Express Bill Pay Services-** Council Member Mike Schrag made a motion to approve the Express Bill Pay implementation of \$2,500 for the year 2022 and have the mayor sign. Council Member Michelle Plumb seconded the motion. Council Member Dennis Chamberlain abstained as he said he was having some trouble hearing the conversation over the phone. Motion passed 6-1-0.

**DEPARTMENT UPDATES**

- A. Public Works-**Public Works Director Dave Breazeale stated they have been trying to spray weeds around town, but it has been windy or rainy every day. Breazeale spoke with Schneider Drilling, they are at 138' drilled so far. Breazeale met with Precision Paving Plus regarding the Galbreath Way street project and they are going to address the deficiencies in the work from the job they did. Breazeale also completed a walk through with Corridor Contractors for the Main Ave. ADA ramps last week and they look pretty good. There was one that was heaving down on Adams and Main and they will have a plan to fix that. It is down now but it will probably heave again next winter. Kurt from Varela patched up some work around Leffel's building and the water meter on Columbia and Main has sunk about an inch and they are going to bring that up too. The crew is finishing up cleanup for Memorial Day.
- B. Police Department-** Chief Dave McCormick stated both of the new officers got qualified on their first try at the range with the county range master. They had about 8 to 10 hours of training with them in Othello and they did the actual qualification here at the range. Chief McCormick is dealing with some issues with the training commission and trying to make sure they are both going to get into the academy in July. There are still having electrical issues with Matt's car and not sure how much longer we should continue to fix it or just to trade it in. Chief McCormick is waiting for Kysar to get the parts to fix the old air conditioner unit on the roof at the police department. The two new officers and Mark were down at the Law Day at the Court House, and it was a good turnout.
- C. Clerk/Treasurer-** Julie Flyckt stated interviews for the full time Deputy Clerk Treasurer I position started this week and will finish by tomorrow. There were five applicants and four were offered interviews and one applicant declined. Starting tomorrow through next week Flyckt will be working on submitting the annual financial report. There have been a lot of development questions coming in lately with people wanting to sell vacant lots. There is an opportunity for applying for a grant to help with customers that are in arrears with their utilities. We are taking a look to see if that is something we want to apply for and Flyckt will contact OIC out of Moses Lake to see if current applicants would meet the lower income criteria. We continue to move forward with SCJ Alliance on developing the Traffic Impact Fee Structure and we were waiting to get an updated traffic study from Grainland Acres, which has now been resubmitted. SCJ Alliance reviewed of the updated traffic study, and we have comments to give back to them. Starting in June there will no longer be a state requirement to provide a remote meeting, but Flyckt asked Data Pro to see if they can come back with ideas to help with those who want to participate in the meeting remotely. Flyckt stated even though there won't be the state requirement to provide the meeting remotely, it may still be beneficial to provide the meeting remotely for our contractors and other community members. The decision will be up to council.
- D. Fire-** Dave McCormick stated they had training last night at the airport with two pumpers, the big pumper and the main one. There was about 20 people there which was a good turnout.

CITY OF RITZVILLE REMOTE/IN PERSON COUNCIL MEETING MAY 17TH, 2022

**ADJOURNMENT**-With no further comments or business to come before the council, Mayor Protem Scott Yaeger adjourned the remote and in person meeting at 7:50pm.

A handwritten signature in cursive script that reads "Michelle Asmussen". The signature is written in black ink and is positioned above a horizontal line.

Michelle Asmussen, Deputy Clerk-Treasurer II