



Residential Building Permit Application

216 E MAIN AVE RITZVILLE WA 99169
 509-659-1930 City Hall 509-659-0253 Fax
 Julie.Flyckt@ritzville-wa.us

PROPERTY OWNER INFORMATION

OWNER NAME:

Project Owner's Mailing Address / City / State [Zip]		Phone Number
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Fax Number	Cell Number	Email
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Authorized Agent (if different from Property Owner)		Phone Number
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Primary Contact:	Phone Number	Email
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PROPERTY INFORMATION AND LOCATION

JOBSITE ADDRESS

Tax Parcel #	Subdivision	Lot #	Block
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Description of Project	Valuation \$
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Lender Information — required for projects over \$5000 in valuation per RCW 19.27.095 If a lender or bond company is not loaning monies on this project, please check here:

LENDING INSTITUTION:	Phone number:
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Address / City / State / Zip	
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GENERAL CONTRACTOR INFORMATION

COMPANY NAME:	UBI #
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Address / City / State / Zip		Phone Number
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Fax Number	Cell Number	Email
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ARCHITECT (if applicable)	Phone Number	Fax Number
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Address / City / State / Zip		Email
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ENGINEER (if applicable)	Phone Number	Fax Number
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Address / City / State / Zip		Email
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DETAILED PROJECT INFORMATION

Main Level Area (sf)	Garage Area (sf)	Number of Fireplaces _____
Upper Level Area (sf)	Covered Porch / Patio (sf)	LPG Tank <input type="checkbox"/> Natural Gas <input type="checkbox"/> Wood <input type="checkbox"/>
Basement Area: Heated (valued as finished)	Raised Deck Area (sf) -> 30" in height	Total Square Footage: _____ (sf)

<input type="checkbox"/> Unheated (valued as unfinished) <hr/> _____ (sf)	Number of Bedrooms:	FOR OFFICE USE ONLY Permit # Initials
	Number of Bathrooms:	
	Building Height:	
TYPE OF SEWER & WATER SERVICE: City Sewer <input type="checkbox"/> Private septic <input type="checkbox"/> / City Water <input type="checkbox"/> Private Well <input type="checkbox"/> (All Private Septic and Well Services Require Approval from Adams County Health Dept.)		
<p>I authorize employees and officials of the City of Ritzville and/or Adams County Building and Planning Department the right to enter and remain on the property in question to determine whether a permit should be issued and whether special conditions should be placed on any issued permit. I have the legal authority to grant such access to the property in question.</p> <p>I also acknowledge that if a permit is issued for land development activities, no terms of the permit can be violated without further approval by the permitting entity. I understand that the granting of a permit does not authorize anyone to violate in any way any federal, state, or local law/regulation pertaining to development activities associated with a permit.</p> <p>I hereby certify under penalty of perjury under the laws of the State of Washington that the following is true and correct:</p> <ol style="list-style-type: none"> 1. I have read and examined this permit application and have documented all applicable requirements on the site plan. 2. The information provided in this application contains no misstatement of fact. 3. I am the owner(s), the authorized agent(s) of the owner(s) of the above referenced property, or I am currently a licensed contractor or specialty contractor under Chapter 18.27 RCW or I am exempt from the requirements of the Chapter 18.27 RCW. 4. I understand this permit is subject to all other local, state, and federal regulations. <p>Note: This application will not be processed unless the above certification is endorsed by an authorized agent of the owner(s) of the property in question and/or the owner(s) themselves. If the City of Ritzville and/or Adams County has reason to believe that erroneous information has been supplied by an authorized agent of the owner(s) of the property in question and/or by the owner(s) themselves, processing of the application may be suspended.</p>		

Owner Signature: _____ Date _____

Contractor Signature: _____ Date _____

Building Inspector: _____ Date _____

City Clerk: _____ Date _____

Bldg Permit Fee: _____

Plan Review Fee: _____

State Fee: _____

Totals: _____

SITE PLAN

Permit # _____

Directions to job site

PROVIDE THE FOLLOWING INFORMATION IN THE SPACE BELOW: SHOW ENTIRE PARCEL MEASUREMENTS,

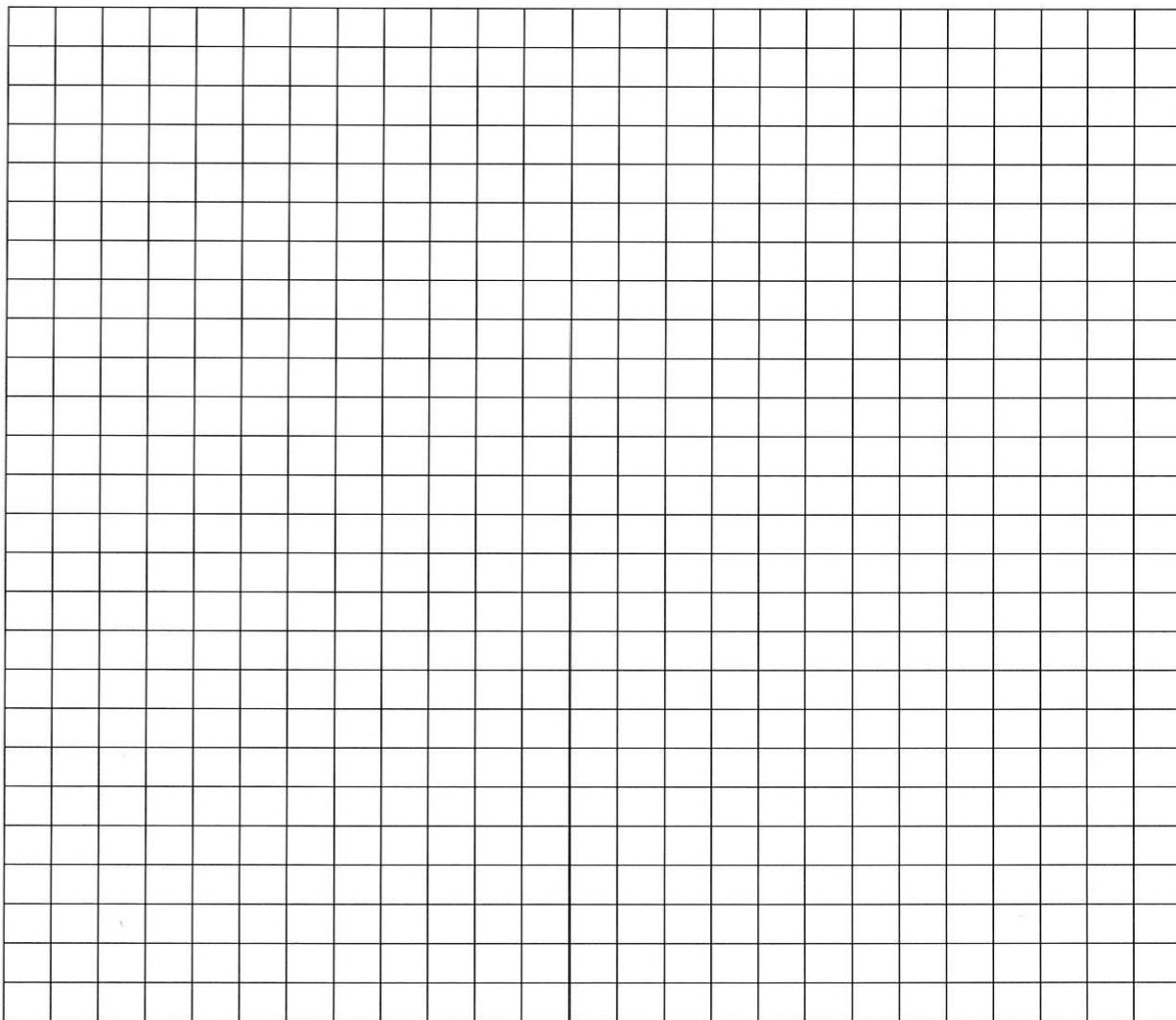
ALL BUILDING FOOTPRINTS AND USE OF BUILDING, AND SETBACK MEASUREMENTS, SHOW DRIVEWAYS & ROADS, SHOW SEPTIC, AND SEWER SYSTEMS. SHOW EASEMENTS, SURFACE WATER DRAINAGE, AND SITE CONTOURS. SHOW LOCATION OF WATER, SEWER, WELLS, GAS, AND ELECTRICAL SERVICE LINES. SHOW LOCATION OF SURVEY PINS. SHOW RETAINING WALLS.

REFER TO SITE PLAN SAMPLE ATTACHED.



Indicate North in Circle

One graph square = _____ feet
(1:20 or as approved by B & P Dept.)



I / we certify that the proposed construction will conform to the dimensions and uses shown above and that no changes will be made without first obtaining approval.

Name(s) of Legal Owner(s) of site & structures (Print)

Signature of Legal Owner(s) or Authorized Representative

1234 Sample Street

North

100'

10' Utility Easement

Driveway

25'

35'

30'

Existing Single Family Residence

1234 Sample Street

150'

8'

12'

Septic Tank

5'

6'

Proposed 10' x 16'
Covered Patio

35'

Reserve

Area

10' x 35'

35'

5'

Existing
16' x 16'
Shed

10'

20'

10' Irrigation Easement



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BUILDING PERMIT ACTIVITY - AUTHORIZATION FORM

As legal owner(s) of Parcel

I acknowledge and approve the request for permit(s) and construction for:

Further, I hereby authorize the following person(s) to act as my agent(s) regarding any activities involving the Application, and subsequent Permit, as noted above and filed with the city of Ritzville:

Name	Company
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Name	Company
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Legal Owner Signature / Corporate Representative Signature	Legal Owner Signature / Corporate Representative Signature
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Date	Date
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Printed Name	Printed Name
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Title / Company (if applicable)	Title / Company (if applicable)
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As landowner and applicant for a Building Permit, if you want someone other than yourself to act as your agent, including contractors, engineers, architects, etc., you must complete this form and submit with each applicable application.

In cases of co-ownership, all legal owners must sign the form or attach additional forms.

Corporations and Trusts must have signature by at least one governing member or agent authorized to bind the corporation or trust.