

OPENING OF COUNCIL MEETING

Mayor Linda Kadlec opened the Remote/In Person Council meeting at 7:00pm. Council members present, in person were Scott Yaeger, Mark Weigand, Debbie Chapman, Michelle Plumb and Dennis Chamberlain. Council Members Dede Boyer and Mike Schrag were present remotely. Staff members in attendance were Clerk-Treasurer Julie Flyckt, Public Works Director Dave Breazeale, Deputy Clerk Treasurer II Michelle Asmussen, City Attorney John Kragt and City Police Chief David McCormick. Also present was Katie Teachout from the Adams County Journal. City Fire Chief Joel Bell was excused.

ACCEPTANCE OF THE CONSENT AGENDA

Mayor Linda Kadlec asked if there were any changes to the consent agenda. Council Member Mark Weigand made a motion to accept the consent agenda. Council Member Dennis Chamberland seconded the motion. Motion passed 7-0.

PUBLIC REQUESTS AND COMMENTS- Mayor Kadlec asked if there was anyone that had any comments. With no comments from the public, Mayor Kadlec moved on with the meeting.

ACTION AGENDA

- A. Show Cause Hearing: 406 E. Cherry, Leslie Burgeson, Resolution No. 2021-07-** Mayor Kadlec opened the Public Hearing at 7:03 pm. The purpose of the hearing is for the city council to hear and consider the pertinent facts relating to show cause why the resolution should not be adopted. Everyone present will be given the opportunity to be heard. Police Chief Dave McCormick reported on the pictures attached in the 4-page document with the dates of each photo going back to August 20th, 2020. The junk pile is virtually the same today except the couch and the chair are not there. Chief McCormick has spoken to Leslie a dozen times over the last year and a half about the property. In the third picture there is a motor home which was moved last week and is sitting at the Top Hat Motel now. This is just one of the properties that has been an eyesore in the community for years and Chief McCormick requested that the city take whatever action is necessary to move forward with cleaning up the property. Mayor Kadlec asked if there was anyone that would like to speak on behalf of the property. Hearing none, Mayor Kadlec asked if the council had any questions. Council Member Dede Boyer made a motion to adopt Resolution No. 2021-07 declaring 406 E. Cherry Ave to be a hazard and a menace to public health and providing for removal. Council Member Mark Weigand seconded the motion. Motion passed 7-0. The public hearing was closed at 7:07pm.
- B. Hydromax Temporary Sewer Access Agreement-** Public Works Director Dave Breazeale stated there were some corrections and additions made to agreement. There are only four addresses, and they are all on 8th Avenue. Council Member Dennis Chamberlain made a motion to approve the Mayor to sign the Temporary Sewer Access Agreement with Hydromax. Council Member Mark Weigand seconded the motion. Motion passed 7-0.
- C. Pete's Lift Station and Sewer Improvements Contractor Agreement-** Clerk-Treasurer Julie Flyckt stated at the last council meeting council approved the award to the contractor and now there is the agreement which the city attorney has reviewed. Council Member Dennis Chamberlain stated he didn't see where it mentioned what the

bond amount was for the contractor to carry. Council Member Scott Yaeger stated it is \$1,162,448.28 which is stated on page two. Council Member Scott Yaeger made a motion to approve the mayor to sign the contract agreement and date the payment bond for the Pete's Lift Station and Sewer Improvement Contract with POW Contracting, Inc. Council Member Dennis Chamberlain seconded the motion. Motion passed 7-0.

- D. STIP Plan, Set Public Hearing for June 15th** - Council Member Scott Yaeger stated that the STIP is the City's Six Year Transportation Program. Scott sent a draft plan to Julie Flyckt & Dave Breazeale to review. Usually, we just roll over what plans need to be done from the prior plan but there is discussion to add a few more projects to the list. One of the projects is adding a shared path for SR261 from I-90 westbound off ramp to Loves. Through the work with the WSU group to revitalize the Downtown, there is also discussion to add Broadway Avenue sidewalk and parking to the plan. There was a safe path to school route that was talked about at one point and 6th Ave may be a good place to start. Clerk-Treasurer Julie Flyckt stated as part of that plan every year in June we have to hold a public hearing and then the council has to approve the plan by the end of June. Council Member Scott Yaeger made a motion to set the public hearing for the City's 2022-2027 Six Year Transportation Improvement Program June 15th. Council Member Debbie Chapman seconded the motion. Motion passed 7-0.
- E. Main Ave. Seal Coat and ADA Ramps Project Contract**- Council Member Scott Yaeger stated they had a pre-con meeting today at 11:00am with the contractor Corridor Construction. The start date is May 20th and complete date will be July 1st for the ADA ramps. This includes every ramp from Palouse to Jackson except for the ones on the south side of Main at Washington, at the Pastime and Columbia Bank. There will be no work during Memorial Day weekend from May 28th to June 2nd. The bid was awarded at the last council meeting and the next step is for the council to approve the contract agreement and dating the bond. The next phase will be the county coming in and chip sealing that section and then there will need to be a contract for a slurry seal. Council Member Scott Yaeger made a motion to approve the mayor to sign the contract and date the contract bond for the Main Ave Seal Coat & ADA Ramps Project with Corridor Construction. Council Member Dennis Chamberlain seconded the motion. Motion passed 7-0.

DISCUSSION AGENDA

- A. Water Project Progress Report**- Ben Varela from Varela stated that they are scheduled to start construction for Pete's Lift Station on June 3rd and working on scheduling a pre-con next week with POW. Well 8 design is complete, which was sent to Rural Development 3 weeks ago for review. Water main replacement is about 90% designed other then we need to come and walk the intersections and take a look at the valves for replacement. Council Member Scott Yaeger gave an update on Weber and Galbreath Way bid opening which was held last Friday. There were 3 bids submitted and we are waiting on Varela's bid award recommendation.
- B. Chapter 8.20 Parking Prohibitions, Chapter 8.24 Handicapped Parking, and Chapter 8.40 Stopping, Standing, and Parking Amendment, Ordinance 2153**- Council Member Mark Weigand stated he was very upset about taking parking away from Fairway and has had some of the neighbors complain about it as well. Chief McCormick stated that

he had a semitruck that used to park up there all the time, which is what originally brought the no parking to our attention because traffic could not get by when he had that big semi parked there. We fought with him a lot, he tore the sign down and we would put them back up. People that live up there don't park on that side of the street because they get hit with golf balls all the time. The only time I see cars parked up there is southwest of the culvert, where the street is a little wider. Mayor Kadlec stated the ones that she sees might be a problem would be the 5-minute parking areas, how are you going to police those and that will be really difficult. Council Member Dennis Chamberlain stated the goal of the License & Rules Committee was to bring the ordinance into sync with the signs that were already there and existing and making sure our ordinances are up to date, so they are enforceable by the police department. Council Member Debbie Chapman stated RCW 44.04, the word handicap parking needs to be changed to disabled parking. Clerk-Treasurer Julie Flyckt stated just because you see a lot of red changes on the document there are not a lot of changes as it is being updated to meet what we currently have in place. For the people in the community that are asking, on the ordinance itself, it states what has changed. All of the documents are on the website for the public to view as we do not post the whole document in the newspaper, and they can also come into city hall or call to get a copy.

MAYOR UPDATES

- A. Clean Up Week-** Mayor Kadlec reminded everyone clean up week is May 23rd-29th.

DEPARTMENT UPDATES

- A. City Attorney-** John Kragt stated he is working on a couple of contracts that he has reviewed.
- B. Public Works-** Public Works Director Dave Breazeale stated we have cleanup day next week and the crew is gearing up for appliance pick up day. The crew is working on the irrigation project, and they got the meter installed today with all the ports. Breazeale met with Dede Boyer to discuss the beautification project at the stagecoach Katie Teachout from the paper was up there for the meeting and there is a picture and article in the newspaper. Breazeale got an estimate from the guy that was doing the mortar work at Schoesler's building for the cemetery building so he can mortar in the doorways so the building is secured, and it will be \$2,700 to do the three doorways. He also spoke to Greg Baker from Verizon on the Standpipe, and he is still working on the process of what it is going to take to fix it. There will be a water and sewer hook up for Mike Miller up on the old high school lot in the next couple weeks. The crew is getting everything cleaned up, sprayed, and mowed at the cemetery and around town for Memorial Day.
- C. Police-** Police Chief Dave McCormick stated they are continuing to tag and tow junk vehicles. They have gotten really good compliance with most people who have been tagged. Chief McCormick has been following up on nuisance properties that are currently in process. They continue to work with Lexipol and soon the first draft of the policies will be sent to council for review. Next Wednesday is Law and Justice Day at the courthouse with a mock trial and the city will have a patrol car outside. There are two 5th grade classes that will be coming down for the hour and a half presentation.

D. Clerk-Treasurer- Clerk-Treasurer Julie Flyckt stated the biggest project right now is the state financial annual report and she is about 60% done. It is due by May 30th. The goal is to have it done and uploaded by next Friday. Our financial consultant will review the report and Flyckt will work with her to make changes. In June there will be a meeting with our land use attorney to work on the Broadway sewer agreement for those residents that are going to be receiving the new sewer line. Chief McCormick has been great in letting us know about nuisances he sees and checking on unpermitted projects or fences that have gone up without the proper permits. We have had a couple stop work orders that we have had to do recently as property owners have not gotten permits. The city is going to be working with Varela in June on developing an Asset Management Plan which is a requirement of the city's DOE loan. Council Member Mark Weigand asked Clerk-Treasurer Julie Flyckt if she needs more help in the office. Julie stated she does need more help. Last year, there was a part time staff person in the budget and that person found another job and then we held off rehiring due to the reduction in revenue because of COVID. As we start our budget process again, she will work with the Mayor in August to see if it will work to put a part time staff person back into the budget. Julie stated she would like to see about having a high school student work for the city again this year.

ADJOURNMENT-With no further comments or business to come before the council, Mayor Linda Kadlec adjourned the remote and in person meeting at 8:15pm.

Michelle Asmussen, Deputy Clerk Treasurer II