

OPENING OF COUNCIL MEETING

Mayor Kadlec opened the remote and in person council meeting at 7:00pm. Council members present were Michelle Plumb, Marsha Smith, Mike Schrag, Dennis Chamberlain, Debbie Chapman, Dede Boyer, and Scott Yaeger. Staff members in attendance were Clerk-Treasurer Julie Flyckt, Deputy Clerk Treasurer II Michelle Asmussen, City Police Chief David McCormick, Public Works Director Dave Breazeale, and City Attorney John Kragt. City Fire Chief Joel Bell was excused. Also present were Barry Boyer, Jessica Quinn, Matt Carlson, Shauna Carlson, Derek Schafer, and Dale Brown from the Cheney Free Press.

ACCEPTANCE OF THE CONSENT AGENDA

Mayor Kadlec asked if there were any changes to the consent agenda. Council Member Mike Schrag made a motion to approve the consent agenda as written including the addition of golf course manager voucher for the bonus of \$4,934.06 and the Post Office and IRS Vouchers for a total of \$54,997.18 for January 3rd, 2023. Council Member Dennis Chamberlain seconded the motion. The motion passed 7-0.

PUBLIC REQUESTS AND COMMENTS- Mayor Kadlec asked if there were any questions or comments from the public. Jessica Quinn from 409 E. Birch Ave wanted to add a notation to her last comment on December 20th council meeting. Last week her husband had a situation where the State Patrol was called, and he had to go out and collect a vehicle off the freeway. There were two dogs in the vehicle that were thought to be aggressive. The Officer that was on the scene was unaware that we had a pound here and he didn't want to deal with the dogs so my husband ended up taking them back to the tow lot and sit with them for hours that night until an owner could be found to come pick them up. I just wanted to add that everyone might not know we have that option here in town. Mayor Kadlec stated she met with the ladies about the dog pound today and they will be meeting Chief McCormick to work on things. Chief McCormick stated he would like to add a couple comments as well. The State Patrol has been bringing dogs to the pound for 40 years. It might have been a new trooper that was unaware. Chief McCormick was in the truck with a couple young kids and those dogs and all they wanted to do was lick so he was not sure what happened after that. The mom said she was on the way to get the kids and the dog when he spoke to her on the phone. Jessica stated it took the mom a long time to get the dog.

ACTION AGENDA

- A. **Reimer Annexation Public Hearing-** The public hearing for the Reimer Annexation to the City of Ritzville and the comprehensive land use and zoning map amendment was opened at 7:06pm. This hearing was to allow the public the opportunity to comment on the proposed annexation, comprehensive land use and zoning map amendment for 1374 N HWY 261 owned by Watson EWA LLC & Globe LLC and formerly owned by H&L Reimer LLC. Everyone present was given the opportunity to be heard. The property owners are requesting annexation to the City of Ritzville and a comprehensive plan land use and zoning map amendment for approximately 2.14 acres to be zoned Tourist Commercial (C-4). The company plans to relocate the existing Les Schwab location over to this site pending annexation, rezoning, and approval from the city. The location will provide visibility to their business as well as continue to serve local customers. Mayor Kadlec asked Clerk-Treasurer Julie Flyckt if there were any written comments received by 5pm today, and there were not. Mayor Kadlec asked the council and staff if they had

any questions. Hearing no comments, the public hearing for the Reimer Annexation and Comprehensive land use and zoning map amendment was closed at 7:08pm.

The second required public hearing will be held February 21st and the council can act upon these planning actions by ordinance at that time.

DISCUSSION AGENDA

- A. **Solar Plus Storage for Resilient Communities Grant-** Council Member Michelle Plumb stated the solar grant is currently open through March. A couple of council members wanted to put this in front of the council to see if there was interest from the council in moving this forward for the planning track 1 application. Council Member Dennis Chamberlain stated he and Michelle had attended the grant webinar. Michelle stated she felt this would put us in a great spot since we have so many public buildings and we have vacant land we could use for this type of situation. It's about keeping your city running when your city is down but also offsetting those peak hour needs. The planning grant is up to \$100,000. The grant is due March 23rd. Clerk-Treasurer Julie Flyckt asked what is required to be submitted for the grant as that will determine how much time it will take apply. Michelle Plumb stated it was posted today and she had not had time to look at it yet. Mayor Kadlec called for a show of hands in support of this. All seven of the city council members raised their hands in support of looking into the Solar Plus Storage Resilient Communities Grant.

CORRESPONDENCE

There is no correspondence.

MAYOR UPDATES

There are no mayor updates.

DEPARTMENT UPDATES

- A. **City Attorney-** John Kragt stated he is working on a couple different things with the mayor and Clerk-Treasurer Julie.
- B. **Public Works-** Dave Breazeale stated they have a water break in the alley behind the drug store. Corine called Bittick to come pump her basement out yesterday, then she finally decided to call the city today because it was full of water again. Breazeale went down to investigate and there was a broken water line. The guys are cutting it open now and we should have it repaired within the next hour. Schneider got the Koch well pulled and they were going to have it sounded but it was so crooked they had to use a camera. The static water level is at 674' and the bowls were set at 680'. That's why we are cavitating and not getting into the good water. A lot of that pipe is really brittle and old. The good news is the old casing pulled out of #8 can be used in the Koch well since it is the same size. The bowls are shot, and they will need to be rebuilt. The bowls out of #8 cannot be used because they are 10" bowls and the bowls in the Koch well are 6" bowls. Schneider will be giving Dave a cost estimate for the rebuild and the cost to fix it. Tomorrow and Thursday the crew is working on some sewer line breaks that are starting to become twice a week issues. We are going to dig those up and see if we can fix those. Somebody backed into the City of Ritzville neon sign down on Adams and First and about knocked it over. Breazeale asked the council if they wanted to fix it. The council asked to determine what will need to be fixed and the cost. Council Member Scott

Yaeger stated for the TIB sidewalk project, the city will need to go out for qualifications for engineering services. It has been since 2018 that the city has done that process. Yaeger asked for approval from city council for city staff to be able to send this out to consultants and engineers who are on the small works roster. Then the qualifications will be reviewed by the Public Works Committee. Mayor Kadlec asked for a show of hands in favor of approval to send out for qualifications. All members of the council raised their hands. Yeager also updated council on the SR 261 Shared Use Path Extension Study and Report. He has been procrastinating on this project for a long time. On December 3rd the city was notified about funding for that project. As part of the annexation and development of Grainland Acres, WASDOT required improvements to the pedestrian path. After a recent meeting with WASDOT, they informed us the city that they have complete street funding to design that pathway, as part of a bridge deck repair on I-90. This puts QUADCO in a predicament because we are supposed to spend \$32,000. There is a QUADCO meeting on Thursday, and Yaeger would like to inform them the city will be withdrawing from this project so they can find a new project where they can utilize that money. Council Member Scott Yaeger made a motion council to approve withdrawing the project from Quadco the CPWP planning project grant due to the reasons explained. Council Member Mike Schrag seconded the motion. Motion passed 7-0.

- C. Police Department-**Chief Dave McCormick stated Robby's car is back and outfitted and he is in it now. He will be working some varied shifts the rest of the month by himself with someone shadowing him, either Mark or myself. Ryan will be back with Mark for the rest of the month to finish getting checked off on the rest of his FTO package. There are now beds and raised dishes for the pound. There was a problem with the heater not working in the pound and the public works crew replaced that and got it working. Adams County Pet Rescue has not been taking animals for weeks, and Chief McCormick is not sure if they are back open to take animals or not. That's the only avenue we have to take a dog anywhere.
- D. Clerk/Treasurer-** Clerk-Treasurer Julie Flyckt stated she is starting to work with the emergency plan committee that was formed and being led by the county. After reading through the required information, it falls within Flyckt's work, and she will be the lead contact and work with Dave Breazeale and Dave McCormick to receive information as needed. Unfortunately, they meet when the finance committee holds their meetings, but they are willing to meet with Flyckt outside those meetings. Flyckt offered the full time Deputy Clerk Treasurer position to the part time Deputy Clerk Treasurer, and she has agreed to increase her time from part time to full time. She will be starting full-time on 24th. Desert Winds has sent the city a potential agreement to place their equipment on the water tower. Breazeale has had a chance to look it over and the mayor and Flyckt have briefly reviewed the agreement. There is more information needed for the agreement and it will be sent over to John Kragt to have him look it over.

ADJOURNMENT-With no further comments or business to come before the council, Mayor Kadlec adjourned the remote and in person meeting at 7:30pm.



Michelle Asmussen, Deputy Clerk-Treasurer II