

# City of Ritzville 2022 Fee Schedule

# Attachment A

## ADMINISTRATIVE FEES

Administrative Fee		\$25.00
Not Sufficient Funds (NSF) Check Charge		\$25.00
Copies	\$0.15/page	\$0.25/page (color)
Copies w/ Patron supplied paper	\$0.10/page	\$0.15/page (color)
Fax - Sending		\$0.50/page (\$1 min.)
Fax – Receiving		\$0.25/page
Lamination		\$1.00 min-\$1.00/foot
City Map –		
11”x 17” zoned plat map		\$0.75
11”x 17” zoned plat map (color)		\$2.00
Comprehensive Plan/Other Plans		\$.15/page or actual cost (if available)
Development Code/Other Ordinances or Codes		\$.15/page

## ZONING APPLICATION FEES

Zoning Confirmation Letter		\$ 40.00
Accessory Dwelling Review		\$150.00
Variance		\$350.00
Variance (Administrative)		\$100.00
Conditional Use Permit		\$450.00
<u>Conditional Use Permit (Temporary Structures/Containers)</u>		<u>\$100.00</u>
Comprehensive Plan Amendment – Map		\$500.00
Comprehensive Plan Amendment – Text		\$500.00
Planned Unit Development		\$800.00 + expenses
Comprehensive Plan Amendment		\$800.00 + expenses
Public Hearing Notices		\$5/parcel within 300'
For projects that are required to mail public hearing notices		

## LAND DIVISION APPLICATION FEES

Subdivisions		
Preliminary Plat		\$1,000 + \$40.00 per lot
Final Plat		\$500 + \$10.00 per lot
Time extensions – file review and letter		\$40.00
Short Plats		
Preliminary		\$500.00 + \$25.00 per lot
Final plat		\$250.00 + \$10.00 per lot
Plat Amendment Application Fee		Charged the same as a “Final Plat”
Short Plat Exemption Letter Fee		\$40.00
Binding Site Plan		\$1,000

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Parcel Combination/Boundary Line	\$125.00
Annexation Application	\$200 + expenses
Street or Alley Vacation	\$330.00
Administrative Permits	\$80.00
Appeal of Administrative Permit	\$110.00
Extra Plan Review by City Staff	\$55/hour
Outside Consultant	Actual Cost

## **TRAFFIC STUDY FEES**

<b><u>Trip Generation and Distribution Letter Review</u></b>	<b><u>\$300.00</u></b>
<b><u>Traffic Impact Analysis (TIA)</u></b>	<b><u>\$1,500.00</u></b>

## **SIGN PERMIT FEES**

Sign Permit	\$25.00 for < or =32 square feet \$50.00 for >32 square feet
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In addition to the permit fee, a plan check fee equal to 50 percent of the permit fee is required on all freestanding signs and signs costing over \$1,000 is required.

A re-inspection fee, in addition to the permit fee, may be charged equal to 50 percent of the permit fee.

## **FENCE PERMIT**

Fence Permit	\$30.00*
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\*\$5.00 of the rate goes into the 112 Cumulative Reserve Fund

## **ENVIRONMENTAL REVIEW**

### **SEPA – Application Fees**

SEPA Checklist Review (DNS & MDNS)	\$200.00
SEPA EIS	

EIS preparation and distribution costs shall be borne by the applicant or proponent.

### **Critical Areas – Application Fees**

1. Critical Areas Filing Fee	\$100.00
2. Critical Areas Variance/Reasonable Use Exception Fee	\$350.00
3. Wetland Delineation Review Fee	\$150.00
4. Habitat Assessment/Management Plan Review Fee	\$150.00
5. Geotechnical Report Review Fee	\$150.00

### **Floodplain Development**

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- |                                    |          |
|------------------------------------|----------|
| 1. Floodplain Development Permit   | \$40.00  |
| 2. Floodplain Development Variance | \$350.00 |

## **Shoreline Development**

- |                                                             |          |
|-------------------------------------------------------------|----------|
| 1. Shoreline Substantial Development Permit                 | \$500.00 |
| 2. Shoreline Substantial Development Permit Variance        | \$500.00 |
| 3. Shoreline Substantial Development Conditional Use Permit | \$500.00 |
| 4. Shoreline Exemption Letter                               | \$40.00  |

## **BUILDING AND CONSTRUCTION FEES**

Fees for each International Building Code, International Residential Code, or Washington State Energy Code Permit shall be set as follows:

### **Table 1-A Valuation**

	<b>Valuation per sft</b>
1. Single-Family Residence (includes new construction, additions, and heated basements)	\$123.68/sft
2. Unheated unfinished basement/storage	\$ 45.92/sft
3. Single-Family Interior Remodel	Based on Valuation
4. Garages	\$45.92/sft
5. Carports or patio covers (concrete and wood)	\$28.00/sft
6. Wood Deck	\$15.00/sft

Residential and commercial valuations are based on square footage, occupancy use and type of construction.

Valuations for determining building permit fees are based on the Current International Code Council trade publication and are updated using the August publication each year. Calculations are based on type of use or occupancy and type of construction.

<https://www.iccsafe.org/wp-content/uploads/BVD-0815.pdf>.

Permit fees are based on project valuation see table 1-A once projected valuation has been determined.

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## Table 1-B Valuation

### **BUILDING PERMITS**

<b>TOTAL VALUATION</b>	<b>FEE</b>
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500.00 plus \$3.35 for each additional \$100.00 or fraction thereof, to and including \$2,000.00.
\$2,001.00 to \$25,000.00	\$76.18 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$430.38 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$708.13 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00 or fraction thereof to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$1,093.13 for the first \$100,000.00 plus \$6.15 for each additional \$1,000.00 or fraction thereof to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$3,557.13 for the first \$100,000.00 plus \$5.25 for each additional \$1,000.00 or fraction thereof to and including \$500,000.00.
\$1,000,001.00 and up	\$6,169.63 for the first \$1,000,000.00 plus \$3.85 for each additional \$1,000.00 or fraction thereof.

### **STATE BUILDING FEE**

Projects permitted under the IRC	\$6.50
	\$2.00 per each additional unit
Projects permitted under the IBC or IEBC	\$25.00
	\$2.00 per each additional unit

### **PLAN REVIEW FEES**

Plan review fee shall be paid at the time of submitting documents for review.

Plan Review by Building Inspector	65% of building permit
Additional Plan Review (required by changes, additions or <u>revisions</u> to plans, minimum charge-one-half hour )	\$85.00/hr
Extra Plan Review by City Personnel	\$55.00/hr

### **Outside Consultant Fee**

(for use of outside consultants for plan checking & inspections or both) Cost of Service + Administrative Fee

### **ADDITIONAL INSPECTION FEES AND PENALTIES**

Fees are based on two inspections and one re-inspection.

Re-inspection fees (under provisions of Section 305.8)	\$100.00 per inspection
When such portion of work for which inspection is called is not <u>complete</u> , approved plans and permit is not on the site, or when <u>corrections</u> called for are not made.	
Inspections outside of normal business hours	\$130.00 per hour (minimum charge 1 hr)
Inspections for which no fee is specifically indicated	\$130/hr (1 hour min.)
Work done before permit is obtained.	Double the permit fee.

### **OTHER RESIDENTIAL PERMIT FEES**

Manufactured Home/Mobile Home	Based on project value
Moving Permit (i.e. mobile homes, manufactured homes)	\$50.00

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Swimming Pool (5,000 gallons & over or over 24" in depth)	Based on project value
Residential Re-Roof	\$150.00
Residential Mechanical (includes gas piping, etc.)	\$40.00
Residential Plumbing (hot tub, water heater, water softener, etc.)	\$40.00
Siding, Windows and Doors	\$44.50
Gas, Pellet and Stove Fireplaces	\$52.70
Demolition Permit (<2,500 sft)	\$130.00
Demolition Permit (>2,500 sft)	\$175.00
(structures under 250 sft exempt)	
Temporary Tents/Canopies/Air Structures Private Use (includes review)	\$75.00

### OTHER COMMERCIAL PERMIT FEES

Demolition Permit (<2,500 sft.)	\$130.00
Demolition Permit (>2,500 sft.)	\$175.00
Temporary Tents/Canopies/Air Structures Public Use & Review	\$150.00
Commercial Reroof (nonstructural)	Based on Project Value
Fuel Tank Installation	\$50.00
Fuel Tank Removal	\$50.00

### TABLE 2-A COMMERCIAL MECHANICAL PERMIT FEES

The following are component based fees for projects such as tenant improvements or fixture upgrade and are not associated with new construction building permit fees.

Mechanical Permit Issuance	\$50.00
Unit Fee Schedule (in addition to the issuance fee)	
Furnace System	\$38.00
Appliance Vent	\$13.00
Ventilation Fan	\$13.00
Boiler/Compressor/Absorption Unit	\$65.00
Air-Handling Unit	\$25.00
Exhaust Hood, Type I, Type II	\$50.00
Incinerator	\$33.00
Miscellaneous Appliances	\$37.00

**TABLE 3-A COMMERCIAL PLUMBING CODE FEES**

The following are component-based fees for projects such as tenant improvements or fixture upgrade and are not associated with new construction building permit fees.

Commercial Plumbing Permit Issuance	\$46.00
Unit Fee Schedule in Addition to the Issuance Fee	
Each fixture or trap or set of fixtures on one trap	\$13.50
Each Water Heater and/or vent	\$13.00
Each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	\$13.00
Each installation, alteration of water piping and/or water treatment	\$13.00
Each installation or alteration of a drainage or vent piping, each fixture	\$13.00
Atmospheric-type vacuum breakers, 1-5	\$10.00
Atmospheric-type vacuum exceeding 5, each	\$2.00
Backflow protective device other than atmospheric-type vacuum breakers	\$40.00
Initial installation and testing for a reclaimed water system	\$46.00
Each annual cross-connection testing of a reclaimed water system (excluding initial test)	\$46.00
Each medical gas piping system serving 1-5 inlet(s)/outlet(s) for a specific gas	\$88.00
Additional medical gas inlet(s)/outlet(s), each	\$8.00
Gas piping system, 1-5 outlets	\$10.00
Additional gas piping outlets, each	\$2.00
Bathtub/Shower	\$13.00
Bidet	\$13.00
Clothes Dryer	\$13.00
Dishwasher	\$13.00
Drinking Fountain	\$13.00
Floor Drain	\$13.00
Grease Trap	\$13.00
Hose Bib	\$13.00
Ice Maker	\$13.00
Laundry Tub	\$13.00
Pressure Reducing Valve	\$13.00
Roof Drain	\$13.00
Sink (kitchen/bath)	\$13.00
Urinal	\$13.00
Water Closet	\$13.00
Disposal Systems each building and each trailer park sewer	\$24.65
Sprinkler Permit Backflow device	\$25.00 + expense
Repairs/Additions each heating appliance, refrigeration unit	\$7.25

**TABLE 4-A Fire Code Permit Fees:**

Fire Sprinkler Permit Fee Schedule

Plan Review fee is due at time of application submittal\*

Commercial Tenant Improvement Fire Sprinkler or System Modification Fees:

Number of Heads or Devices		Breakdown		Total
From	To	Inspection	Plan Review	
1	10	\$60	\$70	\$130
11	30	\$80	\$110	\$190
31	50	\$80	\$160	\$240
51	100	\$120	\$240	\$360
>100		40%	60%	\$360 plus \$110 per 100 additional devices or portion thereof.

New Commercial Fire Sprinkler System Fees:

Number of Heads or Devices		Breakdown		Total
From	To	Inspection	Plan Review	
1	40	\$80	\$530	\$610
41	100	\$120	\$515	\$635
101	300	\$200	\$510	\$710
>300		40%	60%	\$710 plus \$120 per 100 additional devices or portion thereof.

13D (One and Two Family Residential) Fire Sprinkler System Fees:

Number of Heads		Breakdown		Total
From	To	Inspection	Plan Review	
1	40	\$80	\$270	\$350
>40		\$120	\$380	\$500

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## Other Components:

Device	Breakdown		Total
	Inspection	Plan review	
Per Supply installed by fire sprinkler contractor (Includes 1 post/wall indicator valve and 1 fire department connection)	\$0	\$45	\$45
Per Supply installed by other than fire sprinkler contractor	\$0	\$130	\$130
Per Riser (Each interior zone supply)	\$0	\$45	\$45
Per Standpipe (FDC supply inlet and associated outlets)	\$120	\$390	\$510
Fire Pump	\$120	\$555	\$675

Over the counter permit Inspection fee (25 head maximum): \$110

### C. Fire Alarm permit fee schedule.

Plan review fees are due at time of application submittal. The following fees shall apply:

#### Commercial Tenant Improvement Fire Alarm or System Modification Fees:

Number of Devices		Breakdown		Total
From	To	Inspection	Plan Review	
1	10	\$80	\$120	\$200
11	20	\$120	\$160	\$280
21	40	\$120	\$210	\$330
41	100	\$180	\$230	\$410
>100		40%	60%	\$410 plus \$200 per 100 additional devices or portion thereof.

#### New Commercial System Inspection Fees:

Number of Devices		Breakdown		Total
From	To	Inspection	Plan Review	
1	25	\$80	\$120	\$200
26	50	\$120	\$190	\$310
51	100	\$180	\$305	\$485
>100		40%	60%	\$485 plus \$200 per 100 additional devices or portion thereof.

Over the counter permit Inspection fee (10 device maximum): \$110



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In addition to the device fees imposed by this section the following charges shall also apply:

New or Replaced:

Fire Alarm Device Type	Breakdown		Total
	Inspection	Plan review	
FACP	\$20	\$150	\$170
Transmitter	\$20	\$110	\$130
Power Sub Panel	\$0	\$60	\$60

D. Miscellaneous fees.

Fixed Fire Extinguishing System Fees

System Type	Breakdown		Total
	Inspection	Plan review	
Full systems (Including piping, nozzles and releasing panel)	\$50	\$275	\$325
Tenant Improvement or System Modification (Nozzle change/move)	\$50	\$110	\$160
Temporary membrane structures, tents and canopies:	\$50	\$80	\$130
Flammable/combustible liquid storage tank installation/removal:	\$50	\$160	\$210

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## **DOG LICENSES & FEES**

Neutered or Spade Dogs	\$15.00
Un-neutered or Un-spade Dogs	\$30.00
Late Fee (after March 1)	\$25.00
Shelter	\$25/day
1 <sup>st</sup> Dog Fine	\$50.00
2 <sup>nd</sup> Dog Fines	\$150.00
3 <sup>rd</sup> and thereafter Misdemeanor Criminal Citation	up to \$1,000.00
Cruelty to Dog Fine	\$150.00

## **BUSINESS/SOLICITOR LICENCE FEES**

Business License Fee	\$30.00
Business Licensing Service Origination Fee (first license)*	\$19.00
Business Licensing Service Renewal Fee (after first license)*	\$11.00
Business Licensing Service Late Fee* (after 4/30)	\$50% of License Fee
Solicitor Applicant License Fee	\$100.00
Solicitor Investigation Fee	\$25.00/applicant

\*State Business Licensing Service processing fees are established by Chapter 19.02.075 RCW.

## **AIRPORT FEES**

Commercial Users 1 - Full-time - using airport for a 90 day period or more annually and operating off of City owned property	\$750 per year plus lease
Commercial Users 2 - Seasonal - using airport less than a 90 day period annually and operating off of City owned property	\$250 per month plus lease
Commercial Users 3 - Full-time - using airport for a 90 day period or more annually and operating from personally owned property	\$750 per year
Commercial Users 4 - Seasonal - using airport less than a 90 day period annually and operating from personally owned property	\$250 per month
Private Plane 1 - Tie down parking user using airport for takeoff and landing plus parking/storing fee	\$25 per month
Private Plane 2 - Part-time user up to 10 flights annually and full-time user more than 10 flights annually - using airport for takeoff and landing only from privately owned property.	\$150 per year
Parking/Storing plane on City owned ramp/tarmac	\$1 a day after first 7 days
Airport Access Fees - For non-airport use only - Applies to property owners whose property is being accessed for non-airport use from City owned airport property.	\$75 per year



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## CEMETERY FEES

	<b>Non-Resident</b>	<b>Resident</b>
Cemetery Lot*	\$850.00 + tax	\$600.00 + tax
Ash Cemetery Lot*	\$600.00 + tax	\$350.00 + tax
Lot Opening/Closing	\$575.00	\$450.00
Lot Opening/Closing (Weekend)	\$800.00	\$675.00
Niche Drawer*	\$700.00 + tax	\$575.00 + tax
Niche Opening/Closing	\$350.00	\$225.00
Niche Opening/Closing (Weekend)	\$475.00	\$350.00
Ash Burial	\$350.00	\$225.00
Ash Burial (Weekend)	\$475.00	\$350.00
Setting Small Headstone (under 2 feet)	\$210.00	\$85.00
Setting Single Headstone	\$230.00	\$110.00
Setting Double Headstone	\$255.00	\$130.00
Cup Setting	\$100.00	\$50.00
Load of Dirt	\$80.00	\$40.00
Disinterment Full Body (Weekday)	\$2,000.00	\$2,000.00
Disinterment Full Body (Weekend)	\$3,000.00	\$3,000.00
Disinterment Ash	\$700.00	\$700.00
Payment Plan – Admin. Fee	\$40.00	\$20.00

\* - 20% of the rate goes into Cemetery Reserve Fund

## WATER & SEWER CONNECTION FEES

Water connection fees	\$2,300 + actual cost of meter
Water Line Tap fee	\$250.00
Sewer connection fee	\$1,800.00
<u>Sewer Backflow Device</u>	<u>Actual cost of device</u>
State of Washington Fee	\$6.50
Administrative Fee	\$20.00

## WATER & SEWER SYSTEM DEVELOPMENT COSTS

Water System Development Charges for Various Meter Sizes – Not Including Water Rights Component

Description	ERUs	SDC for Main Pressure Zone *	SDC for Weber Rd. Pressure Zone *
¾" Meter	1.0	\$ 3,109	\$ 4,459
1" Meter	1.7	\$ 5,285	\$ 7,580
1-½" Meter	3.3	\$ 10,260	\$ 14,715
2" Meter	5.3	\$ 16,478	\$ 23,633
3" Meter	11.7	\$ 36,375	\$ 52,170
4" Meter	20.0	\$ 62,180	\$ 89,180
6" Meter	41.7	\$129,645	\$185,940
Special Cases <sup>(4)</sup>	Case by Case	TBD	TBD

\* - Does not apply to fire hydrants or fire systems

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## Wastewater System Development Charges for Various Meter Sizes

Description	ERUs	SDC w/ Future Growth Component
Residential: Single-Family, Duplex, 3-plex, 4-plex	1.0 / DU	\$4,910 / DU
Non-Residential	¾" Meter	\$ 4,910
	1" Meter	\$ 8,347
	1-½" Meter	\$ 16,203
	2" Meter	\$ 26,023
	3" Meter	\$ 52,447
	4" Meter	\$ 98,200
	6" Meter	\$204,747
Special Cases	TBD	TBD

## **WATER, SEWER, & GARBAGE FEES**

### **Water Fees:**

#### Cubic Feet

0-599	\$53.30
Every 100 after	\$1.50

#### Bulk Water - Meter

Setup Fee	\$50.00
Deposit	\$700.00
Meter Rental	\$6/day

#### Bulk Water Fees:

First 1,000 Gallons	\$75.00
Every 1,000 thereafter	20.00

Administrative Fee for opening/closing an account (applies to any utility)	\$20.00
Turn On/Off Fee	50.00
Tampering Fee	50.00/occurrence
Utility Tax Fee	10% of total water amount

#### Outside City Limits

Utility Deposit	\$79.95 \$300.00
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## Sewer Fees:

	Base Fee	Unit Fee
Residential & Churches	\$59.75	
Business Offices & Day Care	\$62.76	
Motels, Hotels, Tourist Courts	\$59.75	\$6.75*
Seasonal Trailer Parks	\$59.75	\$5.60
Multi-family Housing	\$59.75	\$13.00
Tavern, Service Stations, Restaurants, Drive-Ins, Convenience Stores	\$76.26*	
Hospital, Rest Home, Schools, Courthouse	\$102.49*	
Retired Person(s)	\$54.00**	
Outside City Limits	\$89.63 (50% Surcharge to basic fee)	
Utility Tax Fee	10% of total sewer amount	
Sewer Overage	\$0.40/100 cubic feet	

\* - subject to sewer overage. Based on water consumption over 599 cubic feet

\*\* - Retired person(s) (62 years or older) requirements for discount:

1 person:	annual household income is below \$30,500
2 persons:	annual household income is below \$34,900
3 persons:	annual household income is below \$39,250
4 persons:	annual household income is below \$43,600
5 persons:	annual household income is below \$47,100
6 persons:	annual household income is below \$50,600
7 persons:	annual household income is below \$54,050
8 persons or more:	annual household income is below \$57,550

## Sewer Indebtedness Fee –

(Charges applied if there is water available per Ordinance 2058)

Residential & Churches	\$37.00
Business Offices & Day Care	\$40.00
Motels, Hotels, Tourist Courts	\$37.00 + 3.85/unit
Seasonal Trailer Parks	\$37.00 + 3.20/unit
Multi-family Housing	\$37.00 + 7.50/unit
Tavern, Service Stations, Restaurants, Drive-Ins, Convenience Stores	\$48.00
Hospital, Rest Home, Schools, Courthouse	\$65.00

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## Septage:

License to dump septage in the City of Ritzville	\$25.00
Appointment Fee to dump the septage	\$25.00
Per Gallon (at point of origin & per truck load*)	\$0.28

\* at point of origin is where the septage is pumped into the truck and per truck load means the amount the truck will hold not how many gallons were pumped.

## Garbage:

Residential 1 Toter	\$21.65
Residential 2 Toters	\$43.30
Residential 3 Toters	\$64.95
Commercial 1 Toter	\$21.65
Commercial 2 Toter	\$43.30
Commercial 3 Toter	\$64.95

	4 pu/mon	8 pu/mon	12 pu/mon	16 pu/mon	20 pu/mon
1 yard Dumpster	\$73.00	\$135.14	\$187.92		
1 ½ Yard Dumpster	\$96.35	\$147.27			
2 yard Dumpster	\$121.84	\$228.57	\$343.24		
3 yard Dumpster	\$181.60	\$341.74	\$450.03		
4 yard Dumpster	\$229.83	\$434.85	\$606.27	\$781.77	
6 yard Dumpster	\$323.58	\$575.01	\$862.60	\$1,128.35	\$1,611.62

20 Yard Dumpster \$195.86/pull plus tonnage

15 Yard Compactor \$217.69/pull plus tonnage

## Tote Replacement

**\$145.00**

Rental Fee for over 10 days on 20yard dumpster	\$8.00/day
Extra Garbage	\$14.00/yard
Stripping Fee	\$10.00/container OR \$35 for 20/30 yard containers
Return Trip	\$50.00 each
Appliance	\$30.00
Delivery or Pick-up Fees - Residential	\$30.00
Delivery or Pick-up Fees - Commercial	\$30.00
Weekend Service Fee	150% of regular service cost
Utility Tax Fee	10% of total garbage amount