

OPENING OF COUNCIL MEETING

Mayor Kadlec opened the remote and in person council meeting at 7:00pm. Council members present were Michelle Plumb, Scott Yaeger, Marsha Smith, Mike Schrag, and Debbie Chapman. Council Member Dennis Chamberlain and Dede Boyer were present remotely. Staff members in attendance were Public Works Director Dave Breazeale, Clerk-Treasurer Julie Flyckt, Deputy Clerk Treasurer II Michelle Asmussen, and City Police Chief David McCormick. City Fire Chief Joel Bell and City Attorney John Kragt were excused. Also present was Charles Jingling, and Dale Brown from the Cheney Free Press.

ACCEPTANCE OF THE CONSENT AGENDA

Mayor Kadlec asked if there were any changes to the consent agenda. Council Member Mike Schrag made a motion to approve the consent agenda for August 2nd, 2022, as presented. Council Member Scott Yaeger seconded the motion. The motion passed 7-0.

PUBLIC REQUESTS AND COMMENTS- Mayor Kadlec asked if there were any questions or comments from the public. Hearing none the mayor moved on.

ACTION AGENDA

- A. Mosquito Board Appointment-** Mayor Kadlec stated David Beus with the Adams County Mosquito Council has informed the city Gordon Killian has moved out of state and resigned his position on the board. Dustin Killian, Gordon's son, would like to fill the vacancy if the city council approves. Council Member Marsha Smith made a motion to approve Dustin Killian's appointment to the mosquito board. Council Member Scott Yaeger seconded the motion. Motion passed 7-0.
- B. Pete's Lift Station Engineer Agreement Amendment-Varela & Associates, Inc.-** Public Works Director Dave Breazeale stated it is an addition of \$14,961 to the original contract. The contract took longer than anticipated. The pumps failed at the lift station, so the project exceeded well beyond the contract date. Breazeale stated he recommends approving the amendment. Council Member Scott Yaeger made a motion to approve Amendment No. 2 between the City of Ritzville and Varela for Pete's Lift Station & Sewer Improvements in the amount of \$14,961 additional. Council Member Dede Boyer seconded the motion. The motion passed 7-0.
- C. Police Car Purchase-** Police Chief Dave McCormick stated the police department had two replacement vehicles budgeted this year, one for the new position and one to replace an existing car. With the circumstances surrounding most agencies that have the leased cars, they are keeping them and turning them in a year or two years later and they have around 90,000 miles on them. I have been speaking with Alan from FCI since the first of the year and he called me a couple weeks ago and said he had a deal for me. Medina Police Department had a wrecked car they traded in. He took it to a frame shop, and they said there was nothing wrong with it and just cosmetic. His guys took it all apart and fixed it then they took it to the paint shop and had it painted. Alan took the car last Tuesday to Portland for the week and put 600 miles on it. Alan called Chief McCormick last Tuesday and said he would give that car to his daughter as there is nothing wrong with it. The vehicle is a 2018 with 37,000 miles on it and it will come fully equipped. Then the city will have to put in the radio, radar, and dash camera. Chief McCormick requested the council approve the purchase and we will just get one vehicle this year. Council Member Mike Schrag stated the finance committee looked over the

request that morning and they were all in favor of it. Council Member Scott Yaeger made a motion to purchase the 2018 Ford Explorer from FCI Custom Police Vehicles from North Bend in the amount of \$27,325 out of the ER&R fund. Council Member Dede Boyer seconded the motion. The motion passed 7-0.

- D. 2022 TIB Grant Applications Projects-** Council Member Scott Yaeger reported on the TIB grant applications and stated he has been submitting 1st Ave to TIB for about six or seven years now for between Division and Palouse. Yaeger hopes the city would get it this year as it is about 20 years old, and the pavement was not thick enough in the beginning. Last year the city submitted the 6th Ave sidewalk project between Division & Chelan that goes to the school. Dave Breazeale had received some information from TIB that they are looking for pavement preservation projects to be submitted. Yaeger downloaded the 2020 TIB workshop information and they are trying to pour a lot of money into maintenance and preservation of streets. The SCMP on the spreadsheet is to finish everything South of 1st Ave and it would allow for crack sealing everything from 1st to Weber. There is a new TIB Engineer for Ritzville and his name is Drew Beagle. He said if your crack seal is less than a \$1.00 a lineal foot then it would be a worthwhile project. The contractor Yaeger spoke to stated it would be \$.55 per lineal foot and he bumped it up to \$.65 because who knows what the cost will be next year. The project is broken down into the east/west streets and the north/south streets in case they don't have money for both projects. The next set of projects are SCPP which are small city preservation projects. These streets were cracked sealed 2 years ago. The crack seal now needs to be covered up to preserve it, so this is a slurry seal project. There has not been a slurry seal project since 2014 other than Main Ave this year. Because we have a large amount of slurry seal, contractors have told Yaeger the city could go down to \$3.50 a square yard and on the proposal, it is \$5.00 to make sure the cost is covered. Council Member Dennis Chamberlain wanted to know if the slurry seal that was done in 2014 was behind City Hall. Yaeger stated he thinks it was multiple streets. The county actually sealed that one first then had slurry over the top of it. As long as we can secure a slurry seal company this year that's what Main Ave will turn out like. Yaeger continued to explain on the application they wanted the streets prioritized which are listed on the map. Yaeger asked the council to approve the mayor to sign the application summary that is due August 19th. Council Member Mike Schrag made a motion to approve the mayor to sign the funding applications as presented by Scott Yaeger from TIB. Scott interjected and wanted to let everyone know that he bumped up the funding percentage to 8% when they only require 5% to show them we really want that project. Council Member Dennis Chamberlain seconded the motion. The motion passed 7-0.

DISCUSSION AGENDA

DEPARTMENT UPDATES

- A. Public Works-**Public Works Director Dave Breazeale stated he went up to talk to the well guys at #8, they are having constant problems, they are now at 868' and at the last council meeting they were at 853'. It has been constant break downs and equipment failure and foresee they are going to ask for an extension in their contract in the near future. The public works crew got the skirting on the deck completed this week. WADOT and the FFA are coming to inspect the airport next week. The guys will be out there mowing and weed eating and getting everything ready. They haven't been here for

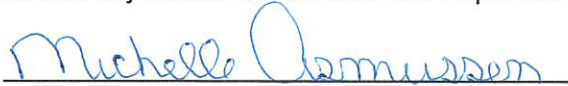
three years. The booster station at the golf course blew up last Monday when it was 106 degrees out. Breazeale contacted Hochstatter Electric, and they took the pump out and rebuilt it, and it was back online the same day. Yesterday the starter on the booster station blew up so we were down again until we found a used one in town from one of our friends we know. This morning Dan had another blow up on the golf course and one of the main lines blew. The reels for the Golf Course mower have been ordered and they should be here next week. Yaeger stated August 12th bids are due for slurry seal.

- B. Police Department-** Chief Dave McCormick stated he gets weekly reports from the recruits, and they are both doing very well. Covid has struck the police academy and nine out of thirty-two recruits were out as of Monday. They checked everyone at the gate with a test. Ryan had a test at home and he tested positive, so he is out for 5 days. They set up something called Teams learning. Ryan is staying home this week and doing what he can online. They are doing a lot of range training in the mornings and defensive tactics in the afternoon. The tac officer assured the recruits, who cannot be there because of Covid, starting next week they will start making up the practical's that they couldn't do online. Once again, Chief McCormick is dealing with a pleather of the public records requests and dealing with the city attorney weekly. Currently the police department's records clerk is on vacation for about ten days. There have been a lot of complaints about speed in a strange area. It's along the park where we have two speed signs that flash that are posted 20mph. The speed trailer was placed there last week in between the two and the officers are issuing citations even with both those signs and the speed trailer flashing. Now with harvest starting, they are moving the speed trailer around to different locations. With everything going on Chief McCormick has not had a chance to meet with the mayor on the 2023 budget yet, but it is at the top of his to do list. As of the 15th of July, there were 100 calls over what occurred this time last year with just three full time officers.
- C. Clerk/Treasurer-** Clerk-Treasurer Julie Flyckt stated last week the 2nd letter regarding changing the utility billing cycle and the community survey was mailed to residents. There has only one person so far that was frustrated about the billing change but most we have spoken to have been fine with the change. The bills will be going out next week. The bill will be produced in the Vision system and then exported to the new Springbrook system. We will be testing the bills before we mail them out. We are getting ready to issue the Maverik building permit, but they still have a sign permit that they need to submit. Maverik anticipates starting to build early next year. The Mayor and Flyckt will start to meet with the department heads over the next two weeks for budget, and then the draft 2023 budget will be going to the Finance Committee September 6th. The Finance Committee and Flyckt have been exploring video conferencing options to improve the ability to hear and see everyone at council meetings as council members continue to be remote due to COVID and other restrictions. At the council meeting the video conferencing device called the "Owl" was used, which was borrowed from Varela. Flyckt asked if this is something that the council thinks will work for the council meetings. Council Member Mike Schrag made a motion to approve up to \$1,500 out of the Local Coronavirus Relief money to be used toward the purchase of the Owl video conferencing system. Council Member Dennis Chamberlain seconded the motion. Council Member Marsha Smith opposed. The motion passed 6-1.

CITY OF RITZVILLE REMOTE/IN PERSON COUNCIL MEETING AUGUST 2ND, 2022

Mayor Kadlec stated she just wanted to make a comment before she adjourned the meeting. She has been watching through the years and she thinks we owe Scott a big thank you and whole lot of appreciation for all the help and expertise and experience he has and provides to the city. If it weren't for him, we wouldn't have near the road improvements that we do enjoy now.

ADJOURNMENT-With no further comments or business to come before the council, Mayor Kadlec adjourned the remote and in person meeting at 7:45pm.



Michelle Asmussen, Deputy Clerk-Treasurer II