

OPENING OF COUNCIL MEETING

Mayor Linda Kadlec opened the remote council meeting at 7:00pm. Council members present were Mike Schrag, Scott Yaeger, Dennis Chamberlain, Michelle Plumb, Dede Boyer, Marsha Smith, and Debbie Chapman. Staff members in attendance were Public Works Director Dave Breazeale, Clerk-Treasurer Julie Flyckt, Deputy Clerk Treasurer II Michelle Asmussen, City Police Chief David McCormick, and City Attorney John Kragt. City Fire Chief Joel Bell was excused.

ACCEPTANCE OF THE CONSENT AGENDA

Mayor Linda Kadlec asked if there were any changes to the consent agenda. Council Member Mike Schrag made a motion to approve the consent agenda as presented. Council Member Dede Boyer seconded the motion. The motion passed 7-0.

PUBLIC REQUESTS AND COMMENTS- Mayor Kadlec asked if there were any questions or comments from the public. Hearing none, Mayor Kadlec moved onto the next agenda item.

ACTION AGENDA

- A. Standpipe Substantial Completion Certificates and Retainage Release-** Clerk-Treasurer Julie Flyckt stated on June 15th of last year, city council passed a resolution to approve the 2020-2021 Standpipe Reservoir reporting project as complete. Council passed the Resolution, but we never came back around to pass the certificates of completion for the interior and exterior. At that time, it was not approved to release the retainage to the contractor. Council Member Scott Yaeger made a motion to approve the mayor to sign the interior and exterior recoating project certificates of completion and issue the retainage payment in the amount of \$22,504.62 to Industrial Coatings Unlimited, LLC. Council Member Dede Boyer seconded the motion. Motion passed 7-0.
- B. Mosquito Control Board-2-year Term Approval-** Mayor Kadlec stated there is a request from David Beus requesting council to approve Gordon Killian for another 2-year term on the Mosquito Control Board. Council Member Scott Yaeger made a motion to approve Gordon Killian to fill another 2-year term on the Mosquito Control Board. Council Member Dede Boyer seconded the motion. Motion passed 7-0.
- C. Sewer Collection System Planning Project funded by CDBG-Set Public Hearing for March 1, 2022-** Clerk-Treasurer Julie Flyckt stated we are getting ready to close out that project and part of the process is to have a public hearing. Council Member Michelle Plumb stated the last she heard it had not been finalized and had been kicked back to Varela to put together a meeting with public works. Public Works Director Dave Breazeale stated he spoke to Varela, and they have a plan going and he thinks this is just to close out the design phase. Julie stated, if we hold off on setting the hearing on March 1st, it will take us into April for the number of days we have to publish. If we set it for March 15th that would give us time to follow up with Varela and still have time to do the required number of published days. Until we do the public hearing, we can't do the reimbursement so when we get the public hearing done, we can submit our reimbursement for all the costs of the project. Council Member Scott Yaeger stated he found that December 20th was the last time we received something from Ben Varela which was the report. At that time there were a couple different sections that he had some questions on. We haven't seen anything back on that so Scott wouldn't vote for having a hearing right now, until we get the final report. Council Member Dennis Chamberlain made a motion to set the Sewer Collection Planning Project, funded by CDBG, Public Hearing for March 15th. Council Member Marsha Smith seconded the

motion. Council Members Mike Schrag and Debbie Chapman opposed. Motion passed 5-2.

DISCUSSION AGENDA

No discussion agenda items.

CORRESPONDENCE:

No correspondence.

MAYOR UPDATES: Mayor Kadlec stated she has been assured the staff is implementing extra precautions of sanitation during this time for Covid issues here at City Hall.

DEPARTMENT UPDATES

- A. City Attorney-** John Kragt stated he is still the city criminal attorney, but he may have somebody else who is interested. As far as the nuisance ordinance, he is working with Julie, Chief McCormick, and the mayor to button up some stuff up. Council Member Scott Yaeger wanted to know if John had received the E500 document from RD or USDA from Clerk-Treasurer Julie Flyckt. Scott stated he knew John had reviewed the old one but there is a new one with different dates, but we have to have that to move well 8 along for the engineering services. John stated as soon as he gets it, he will look at it and get it over.
- B. Public Works-**Public Works Director Dave Breazeale stated he and Scott had a long meeting with Varela today about a lot of public works issues. Dave had the crew switch out the pumps on the lift station 2 weeks ago to see if it would make a difference. They were telling me that pump 1 was the bad one. We put pump 2 in pump 1's spot and pump 1 in pump 2's spot. It worked pretty well for about a week but pump 2 failed. We cleaned it out and put it back in, then it worked pretty good for about a week then they both failed. We cleaned them out last night and a few hours later they both failed again. We are going to have the contractor POW come and install our old 3HP pump in pump 1s' position wo we can test if that pump works. The good news is the pump guy is going to update those pumps to 5hp pumps and they are hoping that will alleviate the over amping and the clogging of the pumps. The 5hp pumps will not be here for a couple more months. We addressed some issues with Varela on Well 9 that we have had that were never corrected but hoping we are going to get those issues fixed finally. The crew has the bathroom at the cemetery almost done.
- C. Police Department-** Chief Dave McCormick stated he had a patrol car go down about two weeks ago. We couldn't get it fixed locally so Dave Breazeale loaded it on a trailer and took it to Bud Clary in Moses Lake for us. They had it a couple days, determined it was a sensor, fixed it and it is back in service. We are moving along on the background checks for the two perspective candidates.
- D. Clerk-Treasurer-**Clerk-Treasurer Julie Flyckt stated the Comprehensive Plan kickoff will be on March 9th at 7:00pm just in case anybody has not seen that email invitation. It will be during the Planning Commission meeting because planning commission takes a lead role on updating the city's comp plan. SCJ Alliance who is the contractor or the plan update, will be here to engage us around getting feedback to help with developing the plan's goals and objectives. Julie will publish a meeting notice in the paper, so we don't have to worry about quorums. We hired a part time Deputy Clerk Treasurer I last week, and she jumped right in. We have already started working on inventorying city hall.

CITY OF RITZVILLE REMOTE/IN PERSON COUNCIL MEETING FEBRUARY 15TH, 2022

Several months ago, we passed our asset policy so now we are doing a test run to write the procedures to that policy. Once the policy and procedures are updated, it will come back to council for approval. The council's Park & Rec committee met to review the Golf Course Contract. The city has advertised for individuals to submit a proposal to run the restaurant and the deadline for applications is Friday the 18th. The committee reviewed the contract and defining the lease area needs to be updated. The suggested edits were emailed to Dan Duff, but Julie has not received anything back yet. Once we get the edits back, we will send it over to our attorney to do a final review to update the contract. The mayor and Julie met with Inovia Foundation last Friday and went through all the projects that we proposed. They approved all of them and are releasing the funds except for two projects that we need to get more information to them. The two projects are the Wayfinding Entrance Sign, and the Mural Project on 1st Ave.

ADJOURNMENT-With no further comments or business to come before the council, Mayor Linda Kadlec adjourned the remote and in person meeting at 7:30pm.



Michelle Asmussen, Deputy Clerk-Treasurer II