

OPENING OF COUNCIL MEETING

Mayor Linda Kadlec opened the Remote/In Person Council meeting at 7:00pm. Council members present were Scott Yaeger, Mark Weigand, Michelle Plumb, Dede Boyer, Mike Schrag, Dennis Chamberlain, and Debbie Chapman. Staff members in attendance were Public Works Director Dave Breazeale, Clerk-Treasurer Julie Flyckt, Deputy Clerk Treasurer II Michelle Asmussen, City Police Chief David McCormick, and City Attorney John Kragt. City Fire Chief Joel Bell was excused. Also, present were Barry Boyer, Charles Jingling, Becky & Rod Main, Marsha Smith, Ralph Elmes, David Chapman, Ms. V from the Adams County Library, Rod Larse from the Adams County Journal, and Derek Schafer.

ACCEPTANCE OF THE CONSENT AGENDA

Mayor Linda Kadlec asked if there were any changes to the consent agenda. Council Member Mike Schrag made a motion to accept the consent agenda. Council Member Mark Weigand seconded the motion. Council Member Scott Yaeger requested to add an item F to the agenda, well #8 Bid Review. Council Member Dennis Chamberlain made an amended motion to accept the consent agenda with the noted change. Council Member Debbie Chapman seconded the amended motion. The amended motion passed 7-0.

PUBLIC REQUESTS AND COMMENTS- Mayor Kadlec asked if there were any questions or comments from the public. Barry Boyer asked if the council members could please speak up it is very hard to hear them especially Council Member Plumb. Mayor Kadlec asked the council to please speak up when they are talking.

ACTION AGENDA

- A. Library Air Conditioner Unit: Basin Refrigeration & Heating Bid-** Ms. V is the new Library Director and spoke to the council about the AC units at the library. There are two units. One that circulates downstairs and one that is on top of the roof. The library fixed the one that was down in the basement and then the following week the one on the roof went out. Library has been working in 90-95 degrees upstairs, so they closed for a little while, but due to patron demand they had to open back up again. The library purchased a large industrial fan and two oscillating fans. Ms. V. was in such a hurry to get it fixed that she called Basin, which is the company that fixed the one in the basement. The library received a bid from Basin in the amount of \$10,668.73 which is the total without tax. It dawned on Ms. V. that she should call the city and see if they could help in some way since it is a city owned building. Ms. V. did not think about the three bids that the city would need to accept Basin's bid. Ms. V. did contact another heating company and it would have been anywhere from 6 to 7 months out before they could get the unit and install it. Basin looked into their warehouse in Idaho, and they found one just like the current one at the library, which means the ducts would not have to be replaced and it would maintain the Historic theme of the building. Mayor Kadlec wanted to know how far out Basin was on getting the unit installed. Ms. V stated they do have the unit and the only thing they were trying to coordinate is with Duncan Crane Services to lift the unit up on top of the roof which would probably be sometime next week. Mayor Kadlec stated if the city pays 100% of the bill, we have to have at least three bids. The contract is already signed with Basin and the city can pay up to \$7,500 without other bids and the Library District pays the remainder of the bill. Council Member Dede Boyer made a motion to approve up to \$7,500 to come out of

the utility fund for a new air conditioner unit at the Ritzville Public Library Building. Council Member Mark Weigand seconded the motion. Motion passed 7-0.

- B. Street Closure Request: Ritzville Parade, Sept 4th, 6am-12pm-** Becky Main from the Ritzville Chamber stated the street closure is the same as the prior years. There will be an announcer's trailer on Washington Street, which is between Columbia Bank and the Pastime the night before. The rest of the streets will be closed the next morning. Council Member Dennis Chamberlain made a motion to approve the street request made by the chamber. Council Member Dede Boyer seconded the motion. Council Member Michelle Plumb made an amended motion to include closing Washington street the night before. Council Member Debbie Chapman seconded the amended motion. Amended Motion passed 7-0. The original motion passed 7-0.
- C. Street Closure Request: Harvest Festival, Sept. 25th, 8am-2am-** Diane Kennedy stated she is wanting to put on a festival as a celebration for the farmers in Adams County. She plans on having a beer garden, vendors, a car show, and live music as explained in the letter she submitted to council. Chief McCormick stated he would like to see a drawing with the location planned for the beer garden, with dimensions and fencing material that conforms with the liquor board requirements. He would also like to see responses from the local businesses that may be affected by the beer garden. In the past years as a practice, this request was approved at city level prior to the time it was sent to the liquor board including a letter from the Chief that it has been approved by the city and we agree with the plan. We also need to know who is going to serve in the beer garden and if they have tips cards and are not going to consume alcohol during that period of time. We need to see in the plan that the gates will need to be monitored by a sober responsible people and who is going to handle security. Mayor Kadlec stated we will need to table this until next meeting until the requirements are met.
- D. Main Avenue Seal Coat & ADA Ramps: Corridor Contractors, LLC Pay Estimate #2-** Public Works Director Dave Breazeale stated he thought they were completed but he saw on Sunday the contractors had painters repainting the curbs. Council Member Scott Yaeger made a motion to approve pay estimate No. 2 for the period of June 1, 2021-July 31, 2021, to Corridor Contractors LLC. for the Main Ave. Seal Coat & ADA Ramps in the amount of \$169,002.28. Council Member Dennis Chamberlain seconded the motion. Motion passed 7-0.
- E. Show Cause Hearings:** Mayor Kadlec opened the City of Ritzville show cause hearing at 7:23pm. The purpose of the hearing is for the City council to hear and consider the pertinent facts relating to show cause why a resolution should not be adopted, ordering the nuisance be abated by the city or its designee with the costs of said abatement being charged against the said landowner. Everyone present was given an opportunity to be heard and the City Clerk recorded what was said.
- *109 W. Cherry: Ralph Elmes-** The Council's decision was to allow Mr. Elmes an extension and give him time to clean up the debris and get rid of the vehicles on his property. The extension was given to the end of September.
- *406 E. 3rd Avenue: David Koehler-** The Council's decision was to take no action on this property as the pile was cleaned up.

***304 E. Dogwood Avenue: John McDonald-** Council Member Scott Yaeger made a motion to adopt Resolution No 2021-12. Council Member Dennis Chamberlain seconded the motion. Motion passed 7-0.

***205 Turner Street: Allen Hilzer-** Council Member Mike Schrag made a motion to adopt Resolution No 2021-13. Council Member Dennis Chamberlain seconded the motion. Motion passed 7-0.

***307 E. 3rd Avenue: Pearson Burke-** The Council chose to allow an extension on this property for two weeks to allow the City Attorney John Kragt time to look into what can be done to proceed on getting the property condemned and removed.

***508 E. 1st Avenue: Dennis Bergquist-** Council Member Scott Yaeger made a motion to adopt Resolution No 2021-14. Council Member Dennis Chamberlain seconded the motion. Motion passed 7-0.

Mayor Kadlec stated she has also added 207 E. Broadway Ave and 405 W. 5th Ave to the nuisance property list and they are being sent their first nuisance letter. The public hearing for the show cause hearing was closed at 7:56pm.

- F. **Well #8 Bid Review** – Bids were opened on August 5th at 2:00pm. There were two bidders, Empire Well Drilling and Holt Services. After further review by Varela, Ben explained that they researched Empire's qualifications, and their bid documents are not complete and are missing some of the required bid documents to make their proposal complete. They also said the Holt did not have a complete bid package proposal. At this time Ben's recommendation is not to award the project to either bidder because they don't have a complete proposal. Ben suggests rejecting both bids and re-advertising the project. Council Member Scott Yaeger made a motion that the council reject all bids for the Well #8 replacement and re-advertise the project. Council Member Dede Boyer seconded the motion. Motion passed 7-0.

CORRESPONDENCE

- A. **RDDA May and July 2021 Minutes:** In packet for council members.

MAYOR UPDATE

- A. **Collective Adventure Meeting-** Mayor Kadlec stated Julie and herself had a meeting with George Smith from the Collective Adventure and there is a write up in the council packets about that meeting.
- B. **Downtown Bathrooms-** Mayor Kadlec stated she decided to lock up the downtown bathrooms in the evening when the businesses close and then they will be unlocked in the morning. The city crew is tired of cleaning up everyone's messes in the bathroom.

DEPARTMENT UPDATES

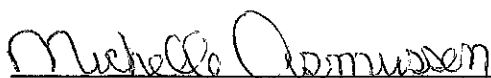
- A. **City Attorney-** John Kragt stated he is working on a couple things with Julie. There were a few citizens complain about some signs with inappropriate language on them. He did a little research and put together a memo that was submitted to the city which can be used to give to people who have questions about the signs. It is a first amendment right so there isn't anything that the city can do.
- B. **Public Works-** Dave Breazeale stated they are forming curbs up on Galbreath Way today and pouring curbs tomorrow. They were supposed to start on Monday, but the contractor did not have a curb machine, so they are pouring them all by hand. They should be done with the curbs by next Thursday or Friday. The contractors for the Pete's Lift Station are installing services up on the hill, and they were on about the 4th or 5th

house when Dave spoke to them last. There are only 7 connections so they should be relatively close to getting all of those hooked up by the end of the week. As for the EV charging station, Dave got in touch with Ian from Avista and a meeting will be set up with his team to figure out all the details. Dave has been in contact with Michelle Plumb about Wayfinding and the Downtown Historic signs, and he received a bid for those signs. He also got a bid on some new poles for the light poles, if we they need to be changed out. Dave spoke to the drainage people from DOT and they have no problem with us filling in the area near the stagecoach as long as we put a culvert in for drainage. Dave is just waiting to hear bank from Greg at DOT to see if we can remove the fence.

C. Police Department- Dave McCormick stated he is going to schedule locking up the downtown bathrooms at 6:00pm every night. Tonight, it was about 5:40pm and he took a mattress and blankets out of one of them and leaned it against the garbage can. Mark & Matt participated in an active shooter at the school live training course on the 11th. It was a 4-hour course. The water pump went out in one of our second SUVs and the replacement cost was over \$2,000 That is the second one in about 2 ½ months. They are having some difficulty in dealing with the police reform act. It requires an imminent threat to someone for the police to be able to transport. They have to feel they are going to imminently hurt themselves immediately. The law says the police have to notify community counseling, which they do and tell us they aren't coming unless we can detain the person and take them to the hospital for a medical evaluation. That is the process we have always done but now the law says we can't do that. The Chief spoke with Randy Flyckt, the county prosecutor and asked for his assistance in dealing with the Adams County Community Counseling Service. One of his secretaries is going to set up a meeting with Vicki who is in charge of their program and maybe the Sheriff can be there and try to come up with a plan to see if there is any mandates or changes in the RCWs or WACs that Randy wasn't aware of to require mental health to do these things. They have the Lexipol manual finally to a point where they refer to it as pushed out. They would like us to take a look at it within the next 30 days. I have also been working on a budget proposal and hopefully can have those done tomorrow.

D. Clerk-Treasurer- Julie Flyckt stated we have been working with NoaNet on the broadband grant and due to the tight timeline on that grant there was a lot of information they needed to put together, which they did not have time to do. The city is now working on the Public Works Board broadband grant. The community survey has been mailed to the community. They can fill it out and mail it back or drop it off at city hall or they can do it online. Julie spoke to the auditor's office and the city's audit may occur in October, but nothing has been scheduled yet. The Mayor and Julie have been meeting with department heads to draft the 2022 budget and they still have a couple more department heads who have not submitted their budgets yet. The draft budget will go to the finance committee on September 7th for their review. At the following council meeting on September 21st, council will receive the draft budget. The 110 applications will be sent out by the 27th of this month and promoted in the paper.

ADJOURNMENT-With no further comments or business to come before the council, Mayor Linda Kadlec adjourned the remote and in person meeting at 8:22pm.



Michelle Asmussen, Deputy Clerk Treasurer II