OPENING OF COUNCIL MEETING

Mayor Yaeger opened the remote/in-person council meeting at 7:00 p.m. The council members present were Jessica Quinn, Jen Verhey, Eric Ottmar, and Mike Schrag. Staff members in attendance were Clerk-Treasurer Julie Flyckt, Deputy Clerk Treasurer II Michelle Asmussen (remote), Public Works Director Dave Breazeale, Chief of Police Mike Suniga, City Attorney John Kragt, and Community Development Director Tom Reese (remote). City Fire Chief Joel Bell and Council Members Dennis Chamberlain, Brooke Scheel, and Ky Beck-Gmeiner were excused. Also present were Rod Larse, Brian Bothun, and Rick from the Cheney Free Press.

ACCEPTANCE OF THE CONSENT AGENDA

Mayor Yaeger asked if there were any corrections or additions to the consent agenda. Council Member Mike Schrag moved to accept the November 3, 2026,consent agenda including payables of $83,504.73 and payroll of $128,816.46. Council Member Jen Verhey seconded the motion. Motion passed 4-0.

PUBLIC REQUESTS AND COMMENTS

Mayor Yaeger asked if there was anyone from the public who would like to comment. Brian Bothun (309 W. 5th Ave) invited everyone on behalf of the Community Heart & Soul to the dinner they are having on Thursday at 5:30 p.m. Five people will get $50 gift certificates from Akins.

ACTION AGENDA

A. **2027 SCP Scrub Seal Project Task Order Agreement- Ardurra -** The Council discussed a task order agreement with Ardurra Group Inc. for the 2027 SCP scrub seal project. The project will be funded 95% by the Transportation Improvement Board (TIB) and will cover roadway work north of the railroad tracks. The anticipated schedule includes site visits, design, and construction to be completed before July 1st, with construction details to be determined at a later date. It was noted that an error in the task order number needed to be corrected by Ardurra Group Inc. before the agreement is signed. Council Member Eric Ottmar made a motion to approve the Task Order Agreement with Ardurra and have the mayor sign it. Council Member Jen Verhey seconded the motion. Motion passed 4-0.

B. **Establishing an Official Public Commitment to Eliminate Roadway Fatalities and Serious Injuries by 2040- Resolution 2026-08 -** Community Development Director Tom Reese spoke about the SS4A plan and the commitment to eliminate roadway fatalities and serious injuries by 2040. Council Member Jen Verhey moved to approve Resolution 2026-08 establishing a commitment to eliminate roadway fatalities and serious injuries by 2040 as part of the SS4A plan. Council Member Jessica Quinn seconded the motion. Motion passed 4-0.

DISCUSSION AGENDA

A. **2027 Preliminary Budget -** Clerk-Treasurer Julie Flyckt presented updates to the 2027 preliminary budget. The current expense fund shortfall was reduced to $58,555, assuming approval of the visitor impact grant. Flyckt reviewed several revenue and expenditure adjustments, including updated treasury bond estimates, a property tax levy estimate of $407,791, and adjustments to Police Department wages. The Council discussed the preliminary budget and identified additional items requiring review before final budget adoption. Flyckt will incorporate actual figures through November into the final budget for presentation at the December 15 meeting. Additional work will include reviewing the fee schedule, insurance rates, golf fees, and completing minor corrections.

CORRESPONDENCE – There was no correspondence.

REPORTS

A. **Mayor Updates** – No report.
B. **Council Committee Updates:**
   - **License, Rules, and Permits –** No report.
   - **Finance and Employee Benefits** – No report.
   - **Health and Wellness-** No report.
   - **Public Safety** – There will be a meeting on Thursday at 3:30 p.m. at the Police Department.
   - **Public Works** – There was a meeting last Friday.
   - **Parks and Recreation** – The next meeting will be scheduled.
   - **Personnel Committee** – Flyckt will follow up with Associated Industries regarding the handbook.
C. **City Attorney** – John Kragt reported he was reviewing some documents and questions submitted by Council Member Scheel.
D. **Public Works** – Public Works Director Dave Breazeale reported that the public bathrooms had been closed for the winter. The golf course roof project has a tentative start date of November 10. Breazeale will begin the water facilities inventory annual report this week or next, work on identifying a replacement for the sweeper within the next year and install the street name sign brackets.
E. **Police** – Police Chief Mike Suniga announced the hiring of a new entry-level officer with a tentative start date of December 1.
F. **Fire** – Chief Joel Bell was excused.
G. **Clerk-Treasurer** – Clerk-Treasurer Julie Flyckt stated Clerk Deputy Treasurer I Renee Arp is working on the chicken ordinance permitting process. Sections of the ordinance will be reviewed and clarified before the next public hearing.
H. **Community Development** – Community Development Director Tom Reese reported a successful kickoff for the Community Forestry and Parks Urban Forestry and Placemaking Program. He also noted an increase in building activity. Reese will review the fee schedule from the budget workshop and bring it back to the Finance Committee.

ADJOURNMENT

With no further comments or business to come before the council, Mayor Yaeger adjourned the remote and in-person meeting at 7:27 p.m.

Michelle Asmussen, Deputy Clerk-Treasurer

Julie Flyckt, Clerk-Treasurer