

OPENING OF COUNCIL MEETING

Mayor Kadlec opened the remote and in person council meeting at 7:00pm. Council members present were Michelle Plumb, Marsha Smith, Mike Schrag, Dennis Chamberlain, Debbie Chapman, Dede Boyer, and Scott Yaeger. Staff members in attendance were Clerk-Treasurer Julie Flyckt, Deputy Clerk Treasurer Il Michelle Asmussen, City Police Chief David McCormick, and Public Works Director Dave Breazeale. City Fire Chief Joel Bell and City Attorney John Kragt were excused. Also present were Barry Boyer, Jessica Quinn, Matt Carlson, Shauna Carlson, and Dale Brown from the Cheney Free Press.

ACCEPTANCE OF THE CONSENT AGENDA

Mayor Kadlec asked if there were any changes to the consent agenda. Council Member Mike Schrag made a motion to approve the consent agenda for January 3rd, 2023. Council Member Dede Boyer seconded the motion. The motion passed 7-0.

PUBLIC REQUESTS AND COMMENTS- Mayor Kadlec asked if there were any questions or comments from the public. Hearing none the mayor moved on.

ACTION AGENDA

- A. Well #8 Replacement Pay Estimate #7, Schneider Water Services-** Public Works Director Dave Breazeale stated pay estimate #7 is for the latest work that has been done on Well #8. The drilling is complete and 9" off from center to the bottom. This is just to catch up with the work that has been completed. Council Member Scott Yaeger made a motion to approve pay estimate #7 for Schneider Water Services for the Well #8 replacement project in the amount of \$153,495.75. Council Member Dennis Chamberlain seconded the motion. Motion passed 7-0.
- B. Sewer Camera and Locator Purchase Approval-** Public Works Director Dave Breazeale stated, per the ER&R we are slated to buy a new sewer camera. The camera broke a couple weeks ago, and the crew did a lot of research in finding something the city can use. With or without power, the one selected has an M18 Battery adapter so we can run our hand tools off of this and don't need electricity. It also has a 200' lead. The older one had a 100' and over the years of being dropped it got down to about 75'. This one has color and a locator which the other one didn't. These work really well in being able to locate the camera inside the pipe. The first quote is the camera monitor at \$7,142. The company is going to knock off the battery adapter price which saves a couple hundred dollars. The locator comes in at \$1,495. Council Member Scott Yaeger made a motion to approve the camera and the locator as quoted plus tax. Council Member Mike Schrag seconded the motion. Motion passed 7-0.
- C. Golf Course Manager Contract-** Council Member Scott Yaeger reviewed the contract changes with council. On the second page it showed receiving greens fees daily. After speaking with Clerk-Treasurer Julie Flyckt, it made more sense to have them as weekly deposits. Golf Manager Dan Duff has not supplied snacks, food, or non-alcoholic beverages so it was requested to remove that requirement. Everything that had to do with snack food and non-alcoholic beverages has been removed. Duff and Ritzville Golf Association Member Bruce Benzel suggested removing tournament play in section 8 as that referred to a prior Golf Manager. With those corrections it is the recommendation

of the Park & Rec Committee to move forward with the contract. Council Member Dede Boyer made a motion to approve the Golf Course contract with the noted changes. Council Member Marsha Smith seconded the motion. Council Member Michelle Plumb opposed. Motion passed 6-1.

- D. **2023 Financial Policies, Resolution 2023-01-** Mayor Kadlec read Resolution 2023-01, a Resolution of the City Council of the City of Ritzville updating financial policies beginning fiscal year 2023, aloud. Clerk-Treasurer Julie Flyckt stated these policies are the same ones that were in the budget document that was approved at the last meeting. Since they are policies, we also need to approve them by resolution. Council Member Dennis Chamberlain made a motion to approve Resolution No. 2023-01. Council Member Mike Schrag seconded the motion. Council Member Michelle Plumb opposed. Motion passed 6-1.

DISCUSSION AGENDA

There were no discussion agenda items.

CORRESPONDENCE

There was no correspondence.

MAYOR UPDATES

There were no mayor updates.

DEPARTMENT UPDATES

- A. **Public Works-** Dave Breazeale stated Well #8 has been drilled and the guys came back today to pull the Koch Well. Schneider got the motor off but forgot a tool to pull the nut on top of the pipe, so they will be coming back tomorrow. They will get the casing pulled out then we are going to sound that well and see where we are at for water. Breazeale is hoping it is just down a few feet (10' or 20') so we can drop the bowls down 60'-80'. The guys will start taking down Christmas decorations tomorrow and getting everything wrapped up from the holiday decorating. We have had a lot of sewer problems in the last couple weeks, and Breazeale stated it is a matter of time due to the age of all the pipes in the ground, that we have an explosion of repairs that we are going to have to do.
- B. **Police Department-**Chief Dave McCormick stated Ryan Borden was pulled out of the FTO program with the county on the 31st and he is going to be with Mark Cameron for about the next 2 to 3 weeks. Robby Dew will finish up his time with them on the 11th. Ryan will move into a shadow car stage and Robby will then be with Mark. We hope to get them both through the training in the next month. Chief McCormick has been working with the records clerk and the new City Prosecutor to move forward to more of a digital age with the attorney, where the reports and recordings will be forwarded to his office digitally, at his request. That will cut down on copies and supplies on our side. We are planning on picking up one of the new cars sometime this week. They are still trying to work bugs out of the other one. We had some electrical problems with Mark's

car. Robby and Mark were able to diagnose the issues with scan tools and they got the parts and it is now fixed.

- C. **Clerk/Treasurer-** Clerk-Treasurer Julie Flyckt stated she is working on closing out the end of the year. Michelle is working on getting the W-2's out. The Springbrook financial system trainer is phenomenal and is very helpful. People have started coming in to purchase their dog tags.

ADJOURNMENT-With no further comments or business to come before the council, Mayor Kadlec adjourned the remote and in person meeting at 7:30pm.



Michelle Asmussen, Deputy Clerk-Treasurer II